

**Village of Haines Junction  
Regular Council Meeting September 12, 2018**

Present: Mayor Riseborough  
Councillor Smith  
Councillor Koh  
Councillor Eckervogt  
Councillor Sundbo

Treasurer/Recorder Istchenko  
Public Policy and Strategic Initiatives Manager Thomas

**Call to Order**

The meeting was called to order at 7:00 p.m.

**Acknowledgement of CAFN Traditional Territory**

Mayor Riseborough acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations.

**Adoption of Agenda**

#214-18 Moved E. Koh Seconded T. Eckervogt  
**THAT** the agenda be adopted as presented.

Motion #214-18 was **CARRIED**.

**Adoption of Minutes**

Regular Council Meeting Minutes August 22, 2018

#215-18 Moved E. Koh Seconded S. Smith  
**THAT** the minutes of the regular Council meeting of August 22, 2018 be adopted as amended:

- under Bylaws and Policies to change Motion #205-18 to 'second' reading and to include under Bylaw #337-18, A bylaw to provide for a Code of Conduct, that 'clarification was requested that the duration of applicability be limited to council term except in camera and other confidential terms which are applicable in perpetuity'
- under Accounts Payable to clarify that it was suggested that 'the potential for tendering fuel purchases be evaluated.

Motion #215-18 was **CARRIED**.

**Bylaws and Policies**

Bylaw #337-18, A bylaw to provide for a Code of Conduct of Elected Official and Members of Boards, Bodies and Entities created by Council

#216-18 Moved E. Koh Seconded B. Sundbo  
**THAT** Bylaw #337-18 be accepted as having been read for the second time.

Motion #216-18 was **CARRIED**.

It was suggested that the bylaw include a clause stating that a member has the right to know the nature of a complaint that has been made against them and the identity of the person making the complaint. It was noted that the rules of administrative justice provide for an accused to be made aware of a complaint, an opportunity to respond and the right to an unbiased decision maker. It would need to be reflected that Council, as the final decision maker, may not be unbiased. These changes will need to be researched and incorporated into the bylaw definitions.

#217-18            Moved S. Smith    Seconded B. Sundbo  
                         **THAT** Bylaw #337-18 be accepted as having been read for the third and final time subject to the noted changes being made.

Motion #216-18 was **DEFEATED**.

Bylaw #338-18, a Bylaw to provide for a Council Remuneration Bylaw - 1<sup>st</sup> and 2<sup>nd</sup> Readings  
Deferred.

### **Staff Reports and Recommendations**

#### CAO Activity Report

YG will be responsible for the removal of ewaste beginning in September.

Recycle Centre building upgrades are being designed and include a larger septic tank. It was questioned whether the Recycle Centre washroom should be made accessible to the public.

An assessment of the increased animal control patrols and photo posting is requested.

#217-18            Moved E. Koh            Seconded T. Eckervogt  
                         **THAT** the CAO Activity Report be accepted.

Motion #217-18 was **CARRIED**.

### **Accounts Payable**

#### Municipal Accounts Payable to August 22, 2018

#218-18            Moved E. Koh            Seconded B. Sundbo  
                         **THAT** municipal accounts payable, transfers and cheques #24703 to #24733 in the amount of \$162,816.30 be approved for payment.

Motion #218-18 was **CARRIED**.

It was suggested that fine mesh bird netting be installed on the convention centre building to deter swallow nesting.

It was confirmed that the Pine Lake trail maintenance is included in the O&M budget. It was noted that Council has not had a devoted discussion around advertising. This could be a joint discussion between the new Council and the Chamber of Commerce.

## Business Arising

### Unaudited Financial Statements to August 2018

Overall revenues and expenses are tracking to budget. Some variances are one-time revenue and expense items have reached the budget amount for the year and others are yet to be expended. Other variances noted included:

- additional revenue items received (grants) and reduced funding from Community Training Trust Fund
- Public Works Building O&M over due to washroom renovations (mold issues)
- Public Works Equipment R&M under due to cost of foam filling loader tires covered by YG SCF funding
- Public Works Salaries and Benefits over due to vacation payouts as per CBA
- Water & Sewer Pipes and Fittings over due to unexpected number of new hook-ups (some costs to be recouped)
- Animal Control Salaries over due to increased patrols
- Fire Truck Maintenance over due to crash truck repairs and rental for replacement

It was noted that a new cooler may need to be purchased for the convention centre as recent repairs have not resolved the temperature issue.

Capital items, including infrastructure projects, are currently in progress.

#219-18      Moved E. Koh      Seconded T. Eckervogt  
**THAT** the unaudited financial statements to August 2018 be accepted for information.

Motion #219-18 was **CARRIED**.

## Information and Correspondence

#220-18      Moved E. Koh      Seconded B. Sundbo  
**THAT** the Information and Correspondence items be accepted.

Motion #220-18 was **CARRIED**.

Correspondence from the Honorable Pauline Frost, Minister of Health and Social Services regarding Yukon's Cannabis Control and Regulation Act

Correspondence from Ranj Pillai, Minister of Economic Development regarding the Community Development Fund Annual Report for 2016/2017

Correspondence from Premier Sandy Silver regarding Carbon Levy Rebate for Municipalities

Invitation to Mayor and Council to attend the 3<sup>rd</sup> Annual Community BBQ at Da Ku on Thursday, September 20<sup>th</sup>, 4:00-7:00

Mayor Riseborough will attend.

Correspondence from Marie Cairns regarding 2018 Community Recreation Leadership Award

The call for nominations will be posted publicly.

August 2018 Monthly Mayor's/Chief's Policing Report

Request for input on Yukon Employment Standards Act and expanded federal leave benefits

This will be brought forward for the new Council.  
Correspondence from AYC regarding AGM and Conference in Haines Junction  
The Art of Hosting Spirited Dialogue information  
Artic Inspiration Prize information  
Election and water information package to residents  
Council commended the election information package. It is posted on the Village website and FaceBook page and will be mailed out.

#221-18            Moved E. Koh            Seconded T. Eckervogt  
**THAT** Mayor Riseborough will attend the AYC Board meeting in Watson Lake as Councillor Smith's alternate.

Motion #221-18 was **CARRIED**.

### Council Reports

Councillor Koh will be Acting Mayor for the September 19, 2018 meeting.  
It was noted that Councillors Sundbo and Eckervogt offered to be on the AYC AGM planning committee.  
Mayor Riseborough noted that Parks Canada is seeking a Dark-Sky Site designation from the Royal Astrological Society.

### Adjournment

#222-18            Moved B. Sundbo  
**THAT** there being no further business, this meeting is adjourned.

Motion #222-18 was **CARRIED**.

The meeting adjourned at 8:25 p.m.

for

\_\_\_\_\_  
Mayor Michael Riseborough

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CAO Cathy Clarke

