

**Village of Haines Junction
Regular Council Meeting July 26, 2017**

Present: Mayor Riseborough
Councillor Smith
Councillor Sundbo
Councillor Eckervogt
Councillor Koh

CAO Clarke, Acting Foreman Kallio, Recorder Palmer

Call to Order

The meeting was called to order at 7:00 p.m.

Acknowledgement of CAFN Traditional Territory

Mayor Riseborough acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations.

Mayor Riseborough observed that some Council Committees are also making a similar acknowledgement and commended Kari Johnston for her leadership in this matter.

Adoption of Agenda

#186-17 Moved E. Koh Seconded T. Eckervogt
THAT the agenda be adopted as presented.

Motion #186-17 was **CARRIED**.

Adoption of Minutes

Regular Council Meeting Minutes July 12, 2017

#187-17 Moved B. Sundbo Seconded S. Smith
THAT the minutes of the regular Council meeting of July 12, 2017, be approved as amended to omit details of staff unavailability under the CAO Activity Report, as per the discussion held under Business Arising.

Motion #187-17 was **CARRIED**.

Bylaws and Policies

Bylaw #322-17, Zoning Bylaw #104-96 Amendment #35 Bylaw

This zoning amendment will allow for the construction of smaller-sized dwelling units in designated areas.

#188-17 Moved E. Koh Seconded B. Sundbo
THAT Bylaw #322-17, Zoning Bylaw #104-96 Amendment #35 Bylaw, be accepted as having been read for the third and final time.

Motion #188-17 was **CARRIED**.

Mayor Riseborough thanked Councillor Koh for her eloquence in speaking about this bylaw on the radio. The positive community feedback was also highlighted.

Municipal Reports

CAO Activity Report

CAO Clarke congratulated Acting Foreman Kallio on his work.

Dave Hoffmann has submitted his formal resignation effective as of July 25, 2017. The Village will discuss with the union representatives how now to best move forward in a timely fashion.

CAO Clarke and Acting Foreman Kallio met with the Kluane Park Inn owners to discuss the work that they are doing. A development permit was previously approved and they intend to put in a 12-stall RV park, general store, carwash and laundromat. They have been supplied with a list of prerequisites for the water and sewer hook-ups, including engineer-certified underground plans. The dilapidated trailer on the property is currently being used as a storage shed but will also be removed.

The Governance Intern will need to complete the union negotiations with the University of Toronto that he is currently leading before he will be able to begin work at the Village. The Household Hazardous Waste Day resulted in a full truck of waste being removed, most of which came from the Haines Junction Landfill. It was proposed that holding this event on a Saturday or on a consistent date might draw more community participation.

In response to Mayor Riseborough's query, CAO Clarke explained that the message board that the Village had in concert with Yukon College is no longer properly functioning. Administration will look into obtaining a quote for a new one.

CAO Clarke is working with CAFN to set a new date for the flag-raising ceremony.

Upon Councillor Koh's request, CAO Clarke elaborated on Ben Sanders's project "strengthening communities with data in Haines Junction". This project is funded by Yukon College and the Yukon Government and is at no charge to the Village. Haines Junction is the smallest municipality involved and the only one in the territory. After populating the database from the assessment role and other sources of public information, different layers will be available to draw information from that are both property and population specific. A 24/7 electronic service can also be made available to community members to report and track concerns. The Village will be responsible for the database once the one-year project is complete. Council voiced interest in meeting with Ben Sanders so that they can be prepared to answer any questions the public might have.

Acting Foreman Kallio spoke to an incident which occurred on July 23rd when sewage backed up into a resident's house. This was as a result of a large root blockage at an open joint downstream from the recently upgraded RV dumping station. This problem has been rectified. Public Works will increase flushing on this line and review the sanitary sewer inspection report from 2015 for other potential maintenance issues.

Upon Councillor Eckervogt's request, Acting Foreman Kallio informed that Finning will be coming to Haines Junction to assess the old loader and put it for sale on consignment. Six dog waste dispensers have been ordered; their locations have yet to be identified.

In response to Councillor Sundbo's inquiry, Acting Foreman Kallio explained that the broken valve in Willow Acres was damaged during snowplowing. He will verify if it has been replaced.

Councillor Smith complimented the painting being done at the Fire Hall.

#189-17 Moved E. Koh Seconded T. Eckervogt
THAT the CAO activity report be accepted.

Motion #189-17 was **CARRIED**.

With Council's sanction, Acting Foreman Kallio left the meeting.

Committee Reports and Recommendations

Culture, Parks and Recreation Committee Meeting Minutes June 26, 2017

#190-17 Moved B. Sundbo Seconded T. Eckervogt
THAT the minutes of the Culture, Parks and Recreation Committee meeting of June 26, 2017, be accepted for information.

Motion #190-17 was **CARRIED**.

#191-17 Moved S. Smith Seconded E. Koh
THAT the decision to hire a part-time Community Development Coordinator be postponed indefinitely.

Motion #191-17 was **CARRIED**.

#192-17 Moved E. Koh Seconded B. Sundbo
THAT the recommendation of the Culture, Parks and Recreation Committee to award a Haines Junction Lottery Funding Grant of \$800.00 to the Kluane JUMP Collective for their Haines Junction Youth Fiddle Program, a.k.a. the "Treble Makers", be approved.

Motion #192-17 was **CARRIED**.

#193-17 Moved B. Sundbo Seconded E. Koh
THAT the recommendation of the Culture, Parks and Recreation Committee that Council use volunteer development funds to pay for the online First Nations 101 course for all members of Council Committees be approved for all those who wish to take advantage of this opportunity.

Motion #193-17 was **CARRIED**.

Arts Acquisition Selection Committee Meeting Minutes July 11, 2017

#194-17 Moved E. Koh Seconded S. Smith
THAT the minutes of the Arts Acquisition Selection Committee meeting of July 11, 2017, be accepted for information.

Motion #194-17 was **CARRIED**.

In response to Councillor Koh's query, CAO Clarke explained that art is either installed by external contractors, Village staff or the artists. A larger discussion to ensure that all installation labour costs are charged to the appropriate account should be held.

#195-17 Moved E. Koh Seconded T. Eckervogt
THAT the recommendation of the Arts Acquisition Selection Committee that a contract be drawn up between the Village of Haines Junction and Amy Tessaro for a piece of stained glass artwork for the atrium at a cost of \$5,000, as per her final midnight sun design, be approved.

Motion #195-17 was **CARRIED**.

Contract discussions are underway with the artist, who wished to negotiate outside the original terms of the Request for Proposals. The Arts Acquisition Selection Committee is not open to any such deviation; should the artist not accept the original conditions, the contract will either be awarded to the runner-up artist or the RFP will be reopened.

#196-17 Moved E. Koh Seconded T. Eckervogt
THAT the recommendation of the Arts Acquisition Selection Committee that Bob Braun be paid \$500 for his eagle stand be approved as having already been fulfilled.

Motion #196-17 was **CARRIED**.

Upon request, CAO Clarke clarified that there has been communication with the AASC about the artwork recently taken down for repairs.

Accounts Payable

Municipal Accounts Payable to July 26, 2017

#197-17 Moved T. Eckervogt Seconded S. Smith
THAT municipal accounts payable, transfers and cheques #23936 to #23959 in the amount of \$78,127.30 be approved for payment.

Motion #197-17 was **CARRIED**.

For Cheque #23952, it was clarified that this is a defibrillator for the fire department. Administration will ensure that all Village defibrillators are registered online.
For Cheque #23953, Northern Utility Maintenance denotes the water operators who were contracted due to staffing issues. CAO Clarke noted the desire of Public Works staff to do more cross-training to avoid needing to hire an outside contractor in the future.
For Cheque #23957, this wire purchase was to bundle used clothes for a textile donation.

Business Arising

Cemetery Committee Appointment, Annette Sinclair

#198-17 Moved T. Eckervogt Seconded B. Sundbo
THAT Annette Sinclair be appointed to the Haines Junction Cemetery Committee for a term of two years.

Motion #198-17 was **CARRIED**.

Strategic Plan Progress

Mayor Riseborough has circulated a draft strategic plan to Council for discussion at the August 8th Committee of the Whole meeting. Once a final version has been approved, a summary of the plan could be distributed to the public.

Staff Privacy Concerns

Out of respect for staff privacy and safety concerns, minutes should not indicate the nature of a staff member's unavailability.

Information and Correspondence

#199-17 Moved S. Smith Seconded E. Koh
THAT the Village of Haines Junction receives the following correspondence for information.

Motion #199-17 was **CARRIED**.

Data Pushed to Cloud Information

Currently, the shared networks are backed up in cloud storage. Administration will obtain a quote for also having a hard-copy backup of these drives.

July 2017 CAFN Community Aishihik Relicensing newsletter

This document can be downloaded from CAFN's website.

List of Community Services Contacts

List of upcoming meetings from Bev Buckway

Council voiced a desire for one or two Council members to attend the Federation of Canadian Municipalities (FCM) 2018 Annual General Meeting with financial support from the Association of Yukon Communities.

Amendments to the Pounds Act for livestock control

The Pounds Act has not traditionally applied within the municipal boundaries but could affect agricultural land at its borders. Council would like to be more informed and would appreciate having these types of announcements filtered through community advisors.

Upon Councillor Eckervogt's suggestion, CAO Clarke will try to locate the Yukon Government link regarding amendments to the tire recycling policy.

YESAB's Assessment Methodology, draft

This document can be downloaded from YESAB's website.

Next steps in completing energy planning for Haines Junction

A population growth projection summary for the municipality was provided for information, comparing low, medium and high growth rates. More information will be required before a community meeting is held this autumn.

