

**Village of Haines Junction
Regular Council Meeting March 22, 2017**

Present: Mayor Riseborough
Councillor Smith
Councillor Koh
Councillor Sundbo

Absent: Councillor Eckervogt (with notice)

CAO Clarke, Recorder Istchenko, Foreman Hatherley
MLA Istchenko

Call to Order

The meeting was called to order at 7:24 p.m.

Mayor Riseborough acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations.

Approval of Agenda

- #68-17 Moved S. Smith Seconded E. Koh
THAT the agenda be approved as amended under Business Arising to add
- Request from St. Elias Ski Club for Public Works staff and equipment time and donation of facility use
 - Extension to asset management funding agreement
 - Report on AYC board meeting

Motion #68-17 was **CARRIED**.

Approval of Minutes

Committee of the Whole Meeting Minutes March 15, 2017

- #69-17 Moved S. Smith Seconded B. Sundbo
THAT the minutes of the Committee of the Whole meeting of March 15, 2017 be approved as amended to correct a grammatical error on page 2 and to add under Committees – “Discussion re: CDC’s proposed member recruitment brochure” and “ that we be mindful of disengagement over too long a period” .

Motion #69-17 was **CARRIED**.

Questions on Agenda Items

MLA Istchenko re: Establishment of an MOU between the Village of Haines Junction and the Department of Highways and Public Works for the maintenance of the Right of Way through Haines Junction

MLA Istchenko has worked with HPW for the past several years to have brushing completed on highway ROW within communities and to develop contribution agreements with the communities to continue with annual upkeep. He noted that there are rumors of budget cuts which may include brushing and highway maintenance.

Shakwak funding which has been provided from the US government has run out and MLA Istchenko has been lobbying representatives of the Alaskan government to reinstate it. He noted that the Alaska Highway is important for the Kluane Riding, tourism and for sovereignty of the north.

MLA Istchenko asked about the status of the maintenance of the Pine Lake Trail. Mayor Riseborough noted that the budget includes money for trail maintenance and Administration has been directed to seek Canada 150 funding to pave the trail.

MLA Istchenko asked whether the Village was planning anything for the 75th Anniversary of the Alaska Highway or Canada 150. He noted that 2017 is also the 100th anniversary of Lions Club International. The building of the highway was the start of Haines Junction as well as the north highway communities. It was a war effort and in commemoration the Rangers will be holding a Remembrance Day ceremony at Soldier's Summit.

It was suggested that the Village could facilitate a working group to plan some commemoration activities. This will be added to the agenda for the March 24th Committee of the Whole meeting.

Bylaws and Policies

Bylaw #319-17, 2017 Property Taxation Levy Bylaw

#70-17 Moved B. Sundbo Seconded E. Koh

THAT Bylaw #319-17, 2017 Property Taxation Levy Bylaw be accepted as having been read for the second time.

Discussion: Councillor Sundbo suggested that an increase to the minimum tax rate may encourage development of vacant properties.

#71-17 Moved B. Sundbo Seconded E. Koh

THAT Motion #70-17 be amended to include that the minimum tax levy for 2017 be increased to \$350.00.

Discussion: Councillor Koh noted that a minimal increase may not spur development but is not an unreasonable tax burden and could be a good revenue generator. It was noted that the minimum tax rate has not been increased for many years. It was also noted that the Property Assessment branch will be conducting reassessments which may put many properties over the minimum tax threshold.

Motion #71-17 was **CARRIED**.

Motion #70-17 was **CARRIED AS AMENDED**.

Bylaw #320-17, 2017 Capital Expenditure Budget Bylaw

#72-17 Moved B. Sundbo Seconded E. Koh

THAT Bylaw #320-17, 2017 Capital Expenditure Budget Bylaw be accepted as having been read for the second time.

Motion #72-17 was **CARRIED**.

Bylaw #321-17, 2017 Annual Operating Budget Bylaw

#73-17 Moved S. Smith Seconded E. Koh

THAT Bylaw #321-17, 2017 Annual Operating Budget Bylaw be accepted as having been read for the second time.

Motion #73-17 was **CARRIED**.

Municipal Reports

CAO Activity Report

CAO Clarke noted a 'shout out' to arena staff for the recent work they have done in the Mezzanine and in particular to Rob McPhie who filled in to run the excavator during the recent water break.

In response to the letter from Roberta Allison regarding the acquisition of the 'Camp Mile 108, West of Whitehorse' painting by Group of Seven artist A.Y. Jackson, the Art Acquisition Selection Committee sent a letter to the National Gallery of Canada requesting a loan or copy of the painting. The National Gallery has advised that in order to receive the original painting on a loan basis a facilities report that would confirm that the display area would meet certain environmental standards for museum quality such as security and temperature and humidity control would need to be provided. It was noted that this would not be possible for the Convention Centre but the acquisition of a reproduction is likely. It was noted that the Da Ku Cultural Centre has a controlled room but does not have security and the loan would have to be made to CAFN rather than the Village.

CAO Clarke met with the contractor regarding the Dezadeash Day Use Area Landscape Plan. She explained the environmental concerns being investigated at the site and invited him to present his plan to Council to complete the contract.

Jeff Power has successfully completed his Level 1 water distribution certification and has been advanced to the position of UMO 1. As per the terms of the union agreement, he has 90 days to choose to return to his former position. The vacant position cannot be posted until the expiry of the 90 days. A copy of the union CBA will be provided to Council.

The lift station commissioning has begun and is expected to be operational soon. Foreman Hatherley explained that there is still an open hole at the site of the water break. The repair itself takes about one hour but excavating the pipe takes a great deal of time as it is frozen clay and required use of a jackhammer. After the repair is complete the pipe has to be heated and wrapped with plastic wrap and spray foam insulation which needs to cure before it can be re-buried.

#74-17 Moved S. Smith Seconded B. Sundbo

THAT the CAO Activity Report be accepted.

Motion #74-17 was **CARRIED**.

Committee Reports and Recommendations

Art Acquisition Selection Committee Meeting Minutes February 20, 2017

Mike Evans has stepped down as the CDC representative on the committee.

The committee has decided that the creation of additional panels on the millennium display is outside of their mandate and have referred this item back to Council. This will be tabled until Councillor Eckervogt's return.

#75-17

Moved S. Smith Seconded B. Sundbo

THAT Motion #08-17 - "THAT a recommendation be given to Council that draft minutes from the Arts Acquisition Selection Committee meetings be sent out electronically for approval within ten business days of the meeting; that, upon receipt of the draft minutes, the majority of the voting members who attended said meeting give electronic approval of the minutes within seven calendar days; and that, if the minutes are not approved within these deadlines, approval be deferred until the next meeting of the AASC" be approved.

Motion #75-17 was **CARRIED**.

It was noted that this process should be consistent between all of the committees. The committee is proceeding with an RFP for art for the Grand Hall. Councillor Sundbo questioned Council's involvement with this project and noted concerns with the scope of the proposal. CAO Clarke noted that the committee is working within the rules of the art policy but that Council has final approval of all acquisitions. After consultation with Administration the committee has agreed to revisions to the RFP regarding the curtain panel portion. Concerns were also noted with the cost and operation and maintenance. It was suggested that this be tabled for discussion until Councillor Eckervogt's return and that the committee be invited to a Committee of the Whole meeting. CAO Clarke noted that this item comes up in budget discussions. A copy of the Art Acquisition Policy will be provided to Council for the March 24th Committee of the Whole meeting.

#76-17

Moved E. Koh Seconded S. Smith

THAT the minutes of the Art Acquisition Selection Committee meeting of February 20, 2017 be accepted for information.

Motion #76-17 was **CARRIED**.

Accounts Payable

Municipal Accounts Payable to March 22, 2017

#77-17

Moved B. Sundbo Seconded E. Koh

THAT municipal accounts payable, transfers and cheques #23693 to #23714 in the amount of \$89,656.01 be approved for payment.

Motion #77-17 was **CARRIED**.

Business Arising

Establishment of an MOU between the Village of Haines Junction and the Department of Highways and Public Works for the maintenance of the Right of Way through Haines Junction

CAO Clarke will continue to work on this agreement.

Motion to Support AYC Resolutions

#78-17 Moved S. Smith Seconded E. Koh
THAT "A Resolution to Support Owner-Built Homes" be approved and submitted to AYC.

Motion #78-17 was **CARRIED**.

#79-17 Moved B. Sundbo Seconded S. Smith
THAT "A Resolution to Increase Municipal Council Terms" be approved and submitted to AYC.

Motion #79-17 was **CARRIED**.

#80-17 Moved B. Sundbo Seconded S. Smith
THAT "A Resolution to Implement Solid Waste User Fees" be approved and submitted to AYC.

Motion #80-17 was **CARRIED**.

#81-17 Moved E. Koh Seconded S. Smith
THAT "A Resolution to Initiate a Water Conservation Subsidy" be approved and submitted to AYC.

Motion #81-17 was **CARRIED**.

AYC Auction Item Donation

#82-17 Moved S. Smith Seconded E. Koh
THAT \$500.00 be approved for Administration to purchase local items to be donated to the AYC AGM Auction.

Motion #82-17 was **CARRIED**.

Resident Request for Small Home Allowance

A request has been received for consideration to amend the zoning bylaw to allow smaller sized homes on the undersized infill lots. It was noted that while Council is interested in developing small home regulations there are numerous parameters to be considered. Council is not prepared to rush the process based on one request.

Request from Governor General's Canadian Leadership Conference for the Village to co-host a continental breakfast

More information will be requested.

Request from Augusto! Children's Festival for In Kind Donation of Pool Rental Fee

The organizers of the festival wish to provide additional activities during the event, including free swimming for attendees. Clarification will be requested on whether the request is for exclusive use by festival attendees as some of the proposed scheduling will coincide with regular public hours.

Information and Correspondence

John Streiker, Minister of Community Services re: Community Input on Territorial Budget

#83-17 Moved E. Koh Seconded S. Smith
 THAT letter be accepted for information.

Motion #83-17 was **CARRIED**.

Gord Allison re: 75th Anniversary of the Alaska Highway recognition of Kluane Wagon Road

Mr. Allison notes the wagon road was the precursor to the Alaska Highway in the Kluane region. It is not well known and under Mr. Allison's encouragement the Yukon Government is creating an interpretive brochure.

St. Elias Cross Country Ski Club request for Village Support for Community Event and Club Fundraiser

#84-17 Moved E. Koh Seconded S. Smith
 THAT the Council approves the request from the St. Elias Cross Country Ski Club for Public Works staff time and equipment to build a snow park for the Family Ski FUNction on April 27, 2017 and to provide a grant for the rental fees for the St. Elias Convention Centre and AV equipment for the annual Vancouver International Mountain Film Festival on May 11, 2017.

Motion #84-17 was **CARRIED**.

It was noted that there is a need to develop a standardized policy on how to deal with requests for donations / in kind.

Asset Management Funding Extension

#85-17 Moved E. Koh Seconded S. Smith
 THAT Council grant signing authority for the Mayor on Transfer Payment Agreement T00010604-Amendment #2, Project Funding for Asset Management Funding.

Motion #85-17 was **CARRIED**.

Council Reports

Councillor Koh reported on Chamber of Commerce business. The Chamber will be doing their strategic planning very soon. She has provided an update to the Chamber on the budget decisions regarding the Haines Junction brochure. A request for additional funding for advertising may be forthcoming. It was clarified that the Chamber was given 50% of all municipal business license fees at the initial formation of the group but in subsequent years it was reduced to 50% of Business license fees paid by Chamber members. It was suggested that Council consider a lump sum funding to the Chamber.

Councillor Koh and Sundbo attended a CAFN blanket exercise held recently in Whitehorse. It was noted that the exercise was very different from the one attended in Haines Junction.

Councillor Sundbo noted that the recent CDC Committee meeting did not take place due to lack of quorum.

Councillor Smith reported on the recent AYC Board meeting in Mayo. A Local Government Leadership forum is scheduled for June in Whitehorse. It was noted that costs for this may be covered by CTTS.

AYC will be engaging YG to find solutions on dog control in smaller communities.

AYC will be preparing a motion to declare September 30th as Orange T-shirt Day.

A motion was passed to endorse the Solid Waste Working Group goal of a standardized waste management system for the Yukon.

Mayor Riseborough has submitted his name as the AYC representative on the FCM Asset Management Technical Working Group.

Adjournment

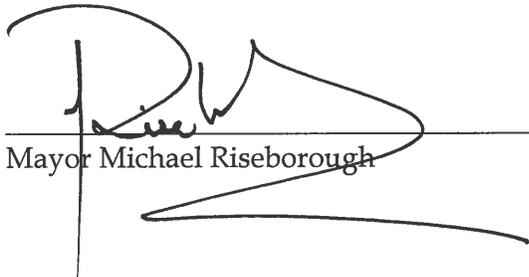
#86-17

Moved B. Sundbo

THAT there being no further business, this meeting is adjourned.

Motion #86-17 was **CARRIED**.

The meeting adjourned at 10:30 p.m.



Mayor Michael Riseborough



CAO Cathy Clarke

