

**Village of Haines Junction  
Committee of the Whole Meeting February 15<sup>th</sup>, 2017**

Present: Mayor Riseborough  
Councillor Smith  
Councillor Koh

CAO Clarke  
Recorder Clarke

Absent: Councillor Sundbo  
Councillor Eckervogt

**Call to Order**

The meeting was called to order at 7:00 p.m.

**Approval of Agenda**

Rick Gorczyca was unable to attend and will rebook a longer session with Council to discuss land use, zoning and the OCP.  
The agenda was approved.

**Delegations**

Ruth Lawrence Chair of the Cemetery Committee  
Kari Johnson Chair of the CPR Committee  
Mike Evans Chair of the CDC Committee

**Rolling Agenda:**

Mayor Riseborough welcomed everyone and explained that Council's approach to Strategic Planning would incorporate input from senior staff, frontline staff and identified individuals in the community who possess unique views and expertise. It is then Council's vision to share a draft Strategic Planning document with the community for feedback and action forward. He also emphasized that Council will be initiating an OCP overhaul, a Zoning Bylaw and mapping update.

Mayor Riseborough stated that this budget process will have a focus on existing infrastructure and long term infrastructure planning with a goal of a comprehensive and integrated Asset Management Plan. A long term goal of the Asset Management process would be inclusive of a reserve fund study and reserve fund dedication.

Mayor Riseborough invited committee chairs to present their plans and hopes for the future of the community with an understanding that each committee would receive their own line budget lines.

Ruth Lawrence, Chair of the Cemetery Committee:

R. Lawrence thanked Council for the opportunity to speak to the needs of the Cemetery Committee. The Cemetery Committee needs going forward are as follows:

- Requests that the Village advertise for 3-4 more committee members, noted that the Lions do not want to take over the responsibilities of the cemetery committee but will continue to do the project work they have taken responsibility for thus far

- Comprehensive survey of cemetery to augment ground penetrating radar survey (2009/10) results Goal: dynamic mapping of the survey from which occupied, reserved and available plots can be accurately mapped and marked.
  - Removal of pea gravel to more discreet space with jersey barriers
  - Sign change to match other Village signs
  - New chain-link perimeter fence, excepting what faces the Highway which can remain wood.
- Costs are estimated at approximately \$30,000.00 for all requests.

E. Koh expressed appreciation to R. Lawrence and the committee and the Lions Club for all of their work.

Mayor Riseborough suggested that we send a letter to the Lions Club to ensure we have a common understanding of our agreement and to create a supply list. He also noted that we need to determine what work our Public Works crew can do to support. He also expressed gratitude for the invaluable work the committee and the Lions do for the community.

Mike Evans Chair of the CDC Committee: refer to attachment presented by M. Evans titled “Proposed CDC Projects”

M. Evans thanked Council for the opportunity to present and dialogue with Council regarding CDC’s progress and hopes for the future. He commended Council on their prudent approach to facility development in Haines Junction and willingness to look to the future.

He noted CDC’s issues with quorum and stated that Council direction and community buy in to projects going forward would help with community member commitment to committees.

M. Evans spoke to the fact that trails inventory is now 90% complete, 150kms of trail have been mapped (GPS) with condition assessments, maintenance status, trail traffic and accessibility. Jane Koepke will be advising on next steps, specifically the public consultation piece. M. Evans noted this as a Landmark moment for Haines Junction and thanked Council for their support. Subsequent to the public consultation process a final community wide trails map will be ready to go. Next steps forward would entail “accessorizing” the trails. This could result in a Master Trail Plan similar to other municipalities. It is important to keep the momentum we have gained thus far going this year. Therefore funds will be needed for consultation, master mapping, maintenance and expansion plans.

Mayor Riseborough invited the CDC and the consultant to make a presentation on trails to Council now that the initial project is at 90% completion.

K. Johnson called Council’s attention to a CPR motion regarding Tomlin Hill, Willow Acres Trail and Lion’s Park which prioritized each as listed. Discussion followed on the possibility of obtaining Canada 150 funds for either of these projects. Staff will work with committees on prioritizing projects to bring to Council for decision.

Kudos from Mayor Riseborough to M. Evans on Business Development Zone concept as presented, asked that some of the concepts be further developed for presentation to Council for discussion.

E. Koh stated that this is very similar to what the Chamber of Commerce has been discussing and is in support of. She emphasized the importance of making this “project ready” for funding opportunities in the future.

M. Evans noted the importance of a proactive approach and the need to make this a component of the OCP process.

Mayor Riseborough stated that all feasible funding opportunities will be looked into inclusive of CDF, Canada 150 and Gas Tax only if necessary.

Kari Johnson Chair of CPR Committee

K. Johnson iterated that the CPR Committee has focused on the vision of the Recreation Plan, noting the importance of buy in to the Recreation Plan and the historical work that went into it.

K. Johnson gave M. Evans and CDC kudos for implementing work the Recreation Plan notes as important in the development of our community.

She noted that we are a community of friends and neighbors who care greatly for each other and our natural resources, in need of a long term vision from Council.

Noted that the CPR committee requires an update on their terms of reference and what Council requires from them moving forward. Over time the CPR committee has evolved into a public consultation and concept generation body and the CDC committee more akin to an implementation body.

S. Smith stated that we need a discussion regarding a committee and communication structure that works.

K. Johnson said we need to clarify the roles and responsibilities of each committee so that the committees can align their actions to jointly move towards a Council set goal. She reiterated that the CPR committee is a mechanism for community engagement and wants Council to view them as such by adding it to the CPR mandate.

K. Johnson requested staff support for a dynamic community calendar, noted that it should take approximately two hours per week.

Mayor Riseborough directed administration to make this happen.

E. Koh agreed that the CPR mandate is vast yet unclear.

Mayor Riseborough asked K. Johnson to outline a framework of how a revised terms of reference with an augmented mandate would look.

Mayor Riseborough stated that Council does not wish to make decisions in isolation from committee input and feedback. He admitted that there has been a disconnect with regards to differing expectations.

Mayor Riseborough thanked M. Evans and K. Johnson for their time as committee chairs and in presenting to Council. He stated that their budget requests would be taken into consideration in the draft budget and subsequent Council discussion on budget.

**Small Home and Small Lots:** refer to attachment written by E. Koh, titled “Small Homes in Haines Junction” and Tiny Home Summary.

E. Koh espoused the potential environmental, community, economic and social benefits of small homes for Haines Junction. She laid out alternative options available to Council moving forward.

S. Smith expressed her agreement with the fact that this housing style could benefit Haines Junction going forward and that there was value in further investigation of options and process.

Mayor Riseborough voiced his support and commended E. Koh on a well-researched presentation. He noted that this is particularly pertinent as we go into our OCP process.

**Information and Correspondence**

**Adjournment**

The meeting adjourned at 10:45 p.m.

  
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Mayor Michael Riseborough

  
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CAO Cathy Clarke

