

Village of Haines Junction
Regular Council Meeting January 25, 2017

Present: Mayor Riseborough
Councillor Smith
Councillor Eckervogt
Councillor Koh
Councillor Sundbo

CAO Clarke, Recorder Istchenko, Foreman Hatherley
Samantha Crosby, Community Advisor

Call to Order

The meeting was called to order at 7:05 p.m.

Approval of Agenda

#13-17 Moved E. Koh Seconded T. Eckervogt
THAT the agenda be approved as presented.

Motion #13-17 was **CARRIED**.

Approval of Minutes

Regular Council Meeting Minutes December 21, 2016

#14-17 Moved T. Eckervogt Seconded B. Sundbo
THAT the minutes of the regular Council meeting of December 21, 2016 be approved as amended under Delegations to clarify Councillor Koh's comments regarding contribution agreements and highway signage, to remove the sentence that Mayor Riseborough would speak with the Chamber of Commerce regarding a meeting with HPW and to clarify the 'local hire' discussion.

Motion #14-17 was **CARRIED**.

Regular Council Meeting Minutes January 11, 2017

#15-17 Moved T. Eckervogt Seconded E. Koh
THAT the minutes of the regular Council meeting of January 11, 2017 be approved as presented.

Motion #15-17 was **CARRIED**.

Committee of the Whole Meeting Minutes January 18, 2017

In response to concerns received by Councillor Koh from the Chamber of Commerce and residents regarding winter landfill hours, the landfill will be open for a half day on Sunday as a trial. This will be cost neutral and use will be tracked. Councillor Koh further noted concern that complaints brought forward last year had not been addressed. Mayor Riseborough requested that records be checked to determine whether any complaints received remain outstanding.

#16-17 Moved E. Koh Seconded T. Eckervogt
THAT the minutes of the Committee of the Whole meeting of January 18, 2017
be approved as presented.

Motion #16-17 was **CARRIED**.

Ms. Crosby advised that CanNor is expecting additional funding for the Canada 150 program and is encouraging municipalities to apply for small projects. It was noted that communication from CanNor regarding funding programs is poor and often received too late to apply. It was suggested that this issue be conveyed to MP Bagnell. Ms. Crosby has provided the CMG funding amount for 2017. Community Services can provide assistance with civic addressing for 911.

Bylaws and Policies

Bylaw #318-17, Zoning Bylaw #104-96 Amendment #34 Bylaw

The bylaw provides for the re-zoning of Block 3, Lot 22 from Commercial Mixed to Tourist Commercial. Councillor Sundbo noted that the draft bylaw document shows the public hearing and final reading dates that have not yet occurred.

#17-17 Moved E. Koh Seconded T. Eckervogt
THAT Bylaw #318-17, Zoning Bylaw #104-96 Amendment #34 Bylaw be
accepted as having been read for the first time.

Motion #17-17 was **CARRIED**.

#18-17 Moved S. Smith Seconded E. Koh
THAT a public hearing for Bylaw #318-17 Zoning Bylaw #104-96 Amendment #3
Bylaw be scheduled for February 8, 2017 and that the notice be posted for two
weeks on local bulletin boards and on the Village of Haines Junction website.

Motion #18-17 was **CARRIED**.

Municipal Reports

CAO Activity Report

The report now includes the Public Works and Treasurer activities in addition to the CAO report.

#19-17 Moved S. Smith Seconded E. Koh
THAT the CAO Activity Report be accepted.
Discussion: CAO Clarke noted that an in-depth consultation with senior staff has taken place and a team building session with Public Works will take place in early February.
Financial statements will be provided on a quarterly basis.
Foreman Hatherley explained the status of civic addressing and noted that this will proceed with the assistance of YG staff.
Foreman Hatherley advised that a public meeting will be held regarding the infrastructure upgrades.

Motion #19-17 was **CARRIED**.

Business Arising

Strategic Planning

In response to the strategic planning RFP, Strategic Leadership solutions has provided a workshop plan that includes governance training, leadership development, relational and team building and organizational alignment. At Council's request, an asset management component has also been provided. Suggested dates for the strategic planning will be February 19 and 20 and March 4 and 5. The asset management session will be deferred until April.

Ground Penetrating Radar Survey

The Aquifer and Wellhead Protection Plan has been completed and next steps for the area surrounding Well No. 3 are to determine where an oil tank was buried on the property. Engineering assessments of the Community Hall have requested that a survey be completed on the floor and footings of the hall to determine viability of the building in the absence of as-builts. The community has plans for a Dezadeash Day use area design that have been waiting for resolution to this specifically and it is prudent to determine the physical status of the Community Hall as it impacts the implementation of the Recreation Plan. Ecofor Consulting will be working in the area in early February and has provided a quote of \$7,413.00 to survey the two locations.

Mayor Riseborough noted that the cost to survey the well site may be the responsibility of YG. Councillor Sundbo noted that ground radar would not provide the same information on the Community Hall foundation as destructive testing. Councillor Eckervogt noted that the area behind the building was once a dump site and suggested that the radar be used to search for any buried materials.

Foreman Hatherley noted that the wellhead protection plan was funded through Build Canada and may also cover the radar as it stems from the report.

#20-17 Moved B. Sundbo Seconded E. Koh

THAT Council approves the hiring of Ecofor Consulting to conduct ground penetrating radar at the Well #3 site and Community Hall foundation and surrounding area.

Motion #20-17 was **CARRIED**.

#21-17 Moved S. Smith Seconded T. Eckervogt

THAT Strategic Leadership Solutions be awarded the strategic planning contract at a cost up to \$15,000.00.

Motion #21-17 was **CARRIED**.

Committee Reports and Recommendations

Art Acquisition Selection Committee Meeting Minutes November 21, 2016

#22-17 Moved E. Koh Seconded B. Sundbo

THAT Art Acquisition Selection Committee Meeting Minutes November 21, 2016 be accepted for information.

Motion #22-17 was **CARRIED**.

Accounts Payable

Municipal Accounts Payable to January 25, 2017

#23-17 Moved T. Eckervogt Seconded E. Koh
THAT municipal accounts payable, transfers and cheques #23591 to #23617 in the amount of \$179,019.38 be approved for payment.

Motion #23-17 was **CARRIED**.

Business Arising

Asset Management software

Mayor Riseborough declared conflict and left the meeting. Deputy Mayor Eckervogt assumed the Chair.

#24-17 Moved S. Smith Seconded B. Sundbo
THAT the purchase of the Aurora Lite II annual license fee of \$750.00 from TesserAct Associates be approved.
Discussion: The license includes support from the developer and will require renewal in one year which will elicit a review.

Motion #24-17 was **CARRIED**.

Mayor Riseborough returned to the meeting.

Information and Correspondence

#25-17 Moved S. Smith Seconded E. Koh
THAT the Information and Correspondence items as outlined on the agenda be received for information.

Motion #25-17 was **CARRIED**.

Monthly Policing Report – November and December 2016

#26-17 Moved E. Koh Seconded T. Eckervogt
THAT a letter of appreciation be written to the local RCMP recognizing their work in the community and response to Council initiatives such as the Teen Drivers' Safety Week, and that the letter be copied to the Staff Sergeant and Chief Superintendent.

Motion #26-17 was **CARRIED**.

Councillor Smith noted that the report includes recommendations on caring for pets that are left outside in colder weather.

Council Reports

Councillor Koh attended the Chamber of Commerce AGM and noted that a new executive has been elected which consists of returning and new members.

As a business owner Councillor Koh suggested to the Chamber that they consider taking over the production of the Welcome to Haines Junction brochure and using it as a fundraiser through local advertising. Mayor Riseborough noted that Council would be inclined to support this.

It was noted that the initial one year provision of funding and meeting space for the Chamber of Commerce will end in March.

Councillor Eckervogt advised that the Culture, Parks and Recreation Committee has recommended Tomlin Hill upgrades as a potential project for Canada 150 funding.

The CPR Committee has requested clarification on their direction. As the CDC has also asked for similar clarification it was suggested that the committees be invited to a Committee of the Whole meeting to discuss their mandates. It was noted that this would be beneficial to do prior to strategic planning.

It was clarified for Councillor Smith that the CPR Committee is continuing to explore options for volunteer training but did not discuss Council's caution regarding sole sourcing contracts over \$5,000.00.

Councillor Sundbo noted that the CDC Committee has not been able to meet due to lack of quorum.

Adjournment

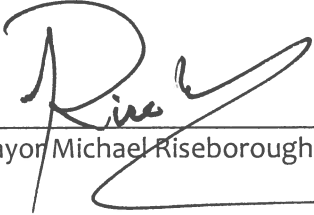
#27-17

Moved T. Eckervogt

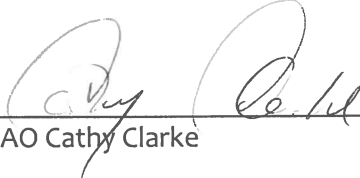
THAT there being no further business, this meeting is adjourned.

Motion #27-17 was **CARRIED**.

The meeting adjourned at 9:35 p.m.



Mayor Michael Riseborough



CAO Cathy Clarke

