

**Village of Haines Junction
Regular Council Meeting January 11, 2017**

Present: Mayor Riseborough
Councillor Smith
Councillor Eckervogt
Councillor Koh
Councillor Sundbo

A/CAO / Recorder Istchenko
Foreman Hatherley

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Agenda

#01-17 Moved E. Koh Seconded T. Eckervogt
THAT the agenda be approved as amended to include:

- Cry lists
- Fire Department siren hook-up
- Sprinkler system failure
- Canada 150 Infrastructure funding
- CAFN request for letter of support

Motion #01-17 was **CARRIED**.

Approval of Minutes

Regular Council Meeting Minutes December 14, 2016
#02-17 Moved S. Smith Seconded T. Eckervogt
THAT the minutes of the regular Council meeting of December 14, 2016 be approved as amended to correct a grammatical error on page 4.

Motion #02-17 was **CARRIED**.

Municipal Reports

Treasurer Report
A list of titled properties with outstanding property taxes has been prepared as per the Assessment and Taxation Act. Approval of the list is required to proceed with the tax lien process.

#03-17 Moved S. Smith Seconded B. Sundbo
THAT Form TL1 Tax Lien Summary be approved.

Motion #03-17 was **CARRIED**.

The final costs have been received for the Urban Electrification program that was approved for Lot 7 Bear Berry Meadow Subdivision. As per Bylaw #313-16 Section 7 – “The principal sum of the local improvement will be subject to actual final costs and the payment Schedule ‘A’ may be revised by a resolution of Council”.

#04-17 Moved E. Koh Seconded T. Eckervogt
THAT Bylaw #313-16 Schedule 'A' Revised - Payment Schedule be approved to reflect actual final costs of the local improvement.

Motion #04-17 was CARRIED.

In response to a question raised at the December 21, 2016 meeting during second reading of the budget amendment bylaw, Treasurer Istchenko explained that the Landfill Salaries line item was increased to reallocate Public Works salaries from other departments.

A total of \$1,458.30 in recycling refund donations were received during 2016 and distributed to the soccer club (\$637.15), Minor Hockey (\$570.95) and Anglican Church (\$250.20). This will be posted publicly and will include a thank you to the Recycle Centre staff.

#05-17 Moved E. Koh Seconded B. Sundbo
THAT the treasurer report be accepted.

Motion #05-17 was CARRIED.

Public Works Report

The brush will be burned at the landfill in the next few weeks.

A burst sprinkler pipe in the chair storage area of the Convention Centre resulted in a significant amount of water flooding the crawl space and spilling into the Grand Hall, atrium and foyer. The sprinkler system has been repaired and a damage assessment has been completed. Dehumidifiers and fans have been set up to accelerate drying. It is suspected that the pipe burst due to freezing as the storage area is not heated. It was noted that the dry sprinkler system has just been upgraded and the wet sprinkler system was pressure tested this summer and the sprinkler heads were changed.

The new alarm system that was installed as part of the sprinkler system upgrades is monitored by an alarm company and does not set off the fire siren. It was noted that the monitoring company should be contacting Village staff in addition to the Fire Department in the event of an alarm. It was suggested that the Fire Chief be asked if there are any concerns with the new system.

The arena insulation has been completed and door strips installed between the change rooms and ice surface to prevent heat loss.

The well head protection plan site report has been received. The plan will contain recommended setbacks that should be included in the zoning bylaw. The report contains drawings / maps of the potential contaminated sites.

Budget planning has begun. Mayor Riseborough asked that capital budget items be identified early.

Infrastructure upgrades for this year will be done from Karmen Street to Otter Crescent and St. Elias Street to Bakke Street.

A new webcam has been ordered due to its interference with the fire radio system.

#06-17 Moved E. Koh Seconded B. Sundbo
THAT the Public Works report be accepted.

Motion #06-17 was CARRIED.

Accounts Payable

Municipal Accounts Payable to January 11, 2017

Councillor Sundbo suggested that it be noted that the Mountain Festival expenses that have been paid by the Village will be reimbursed with YG funding for the event.

The digital signage ad is now running.

Foreman Hatherley clarified for Councillor Sundbo that scaffolding is less expensive to rent than purchase because it is used infrequently.

#07-17 Moved E. Koh Seconded B. Sundbo

THAT municipal accounts payable, transfers and cheques #23540 to #23590 in the amount of \$135,538.69 be approved for payment.

Motion #07-17 was **CARRIED**.

Business Arising

Auditor Appointment

#08-17 Moved B. Sundbo Seconded S. Smith

THAT BDO Canada LLP be appointed as auditor for the Village of Haines Junction of the fiscal year 2016.

Motion #08-17 was **CARRIED**.

Councillor Sundbo noted the increasing audit costs and questioned whether another auditor could be retained. It was noted that BDO audits most other communities with the exception of Dawson City. It was suggested that AYC could hire a CGA to perform all of the municipal audits. CAO Clarke will be asked to look into alternate auditors and costs.

Council 2017 Regular and COW Meeting Schedule

Reviewed.

Application for Zoning Bylaw Amendment

An application has been received for a zoning amendment requesting the re-zoning of Block 3 Lot 22 from Commercial Mixed to Tourist Commercial. The remaining lots on this block and adjacent blocks are zoned Tourist Commercial and the change would allow for additional business uses. Administration will clarify the need for the amendment with the applicant.

#09-17 Moved E. Koh Seconded S. Smith

THAT Council agrees to proceed with the request to re-zone Block 3 Lot 22 from Commercial Mixed to Tourist Commercial Mixed.

Motion #09-17 was **CARRIED**.

The bylaw amendment will be brought forward to the next regular meeting for first reading.

Foreman Hatherley clarified that crylists are not used and that items requiring attention in the facilities are brought to his attention verbally.

Canada 150 Infrastructure funding is still available. The fund covers up to 75% with a \$500,000 cap for renovations to existing community infrastructure. Councillor Sundbo suggested the curling rink but it was decided that more discussion and information is needed. The funding information will be forwarded to Councillors to present to the committees and the Chamber of Commerce.

Mayor Riseborough has provided a letter of support to CAFN for a CDF funding application for the daycare.

Information and Correspondence

#10-17 Moved E. Koh Seconded T. Eckervogt
THAT the Information and Correspondence items as outlined on the agenda be received for information.

Motion #10-17 was **CARRIED**.

Kluane Chilkat International Bike Relay request for Letter of Support

A letter of support has been provided for a CDF funding application to produce a short celebratory video in recognition of the 25th year of the race.

Silver Sled Race Committee re: In-kind Donation of Facility

The request is for a donation of facility use for the 2017 race event and would include the rental of the Grand Hall and Atrium. It was noted that the group usually receives recreation grant funding to help cover this cost but did not receive the full amount requested this year because the recreation grant applications exceeded the funds available.

#11-17 Moved E. Koh Seconded S. Smith
THAT Council approves a grant for the facility rental of the grand hall and atrium for the silver sled at a value of \$405.00.

Motion #11-17 was **CARRIED**.

Colin Graham re: Haines Junction Justice Committee Resignation

Mr. Graham has advised of his intention to resign from the Justice Committee. Mayor Riseborough will confirm Mr. Graham's end date and the position will be posted.

Tamarack Institute re: Community Engagement: The Next Generation

This information has been forwarded to Council by Sharmane Jones of CAFN noting that the Institute will do community work in the Yukon. Councillor Smith noted that she has attended this training and will speak to Ms. Jones further.

Council Reports

Councillor Koh suggested that a thank you letter be written to Sandra Schwartz and Dana Mackinnon for their work on the Christmas Open House kids' event and Christmas lighting Contest.

Councillor Koh noted that the Chamber of Commerce AGM is scheduled for tomorrow. The Chamber is in the process of hiring a consultant to do strategic planning.

Councillor Koh will be away from March 23 to May 8 and will be available to attend meetings by telephone if necessary.

Councillor Eckervogt noted that Council needs to plan for the next CAFN joint dinner and that the possibility of hiring a building maintenance position has been discussed before.

Councillor Sundbo noted that the recent CDC meeting was postponed due to lack of quorum and has advised the Cemetery Committee that Councillor Smith is the new Council liaison.

Councillor Smith noted that one Cemetery Committee member has resigned. The committee is meeting soon to discuss budget items.

Adjournment

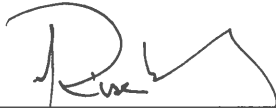
#12-17

Moved E. Koh

THAT there being no further business, this meeting is adjourned.

Motion #12-17 was **CARRIED**.

The meeting adjourned at 9:15 p.m.



Mayor Michael Riseborough



CAO Cathy Clarke

