

**Village of Haines Junction
Regular Council Meeting December 14, 2016**

Present: Mayor Riseborough
Councillor Smith
Councillor Eckervogt
Councillor Koh
Councillor Sundbo

CAO Clarke
Recorder Istchenko
Foreman Hatherley

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Agenda

#357-16 Moved E. Koh Seconded T. Eckervogt
THAT the agenda be approved as amended to include CAFN First night event.

Motion #357-16 was **CARRIED**.

Bylaws and Policies

Bylaw #316-16, 2016 Amended Capital Expenditure Budget Bylaw
#358-16 Moved S. Smith Seconded B. Sundbo
THAT Bylaw #316-16, 2016 Amended Capital Expenditure Budget Bylaw be accepted as having been read for the first time.

Motion #358-16 was **CARRIED**.

Bylaw #317-16, 2016 Amended Operating Budget Bylaw
#359-16 Moved E. Koh Seconded T. Eckervogt
THAT Bylaw #317-16, 2016 Amended Operating Budget Bylaw be accepted as having been read for the first time.

Motion #359-16 was **CARRIED**.

Municipal Reports

CAO Report

CAO Clarke noted that the report is in a new format which will be able to provide more information on the Village resources and where they are being expended.

An extension for the Asset Management funding will be requested.

The CBA is being implemented and includes bi-weekly meetings, team building initiatives and safety issues.

It was clarified that the Standard Operating Procedures developed by Opus Dayton and Knight were not as detailed as required by Environmental Health. This is now being developed by staff.

Foreman Hatherley and Operator Power recently completed a water treatment course.

Concerns regarding windrows due to the recent heavy snowfall have been received. Several applications have been received from seniors for the clearing program. It was noted that the snow clearing policy and windrow clearing program is posted on the Village website. Water license amendments are under review in regards to the lagoon upgrades. The road rebuilding phase of the infrastructure replacement will include asphalt surfacing at the intersections as turning vehicles degrades the road surface. Foreman Hatherley clarified that there has not been an increase in chlorine levels.

#360-16 Moved E. Koh Seconded S. Smith
 THAT the Administration report be accepted.

Motion #360-16 was **CARRIED**.

Committee Reports and Recommendations

Culture, Parks and Recreation Committee Meeting Recommendations

#361-16 Moved E. Koh Seconded B. Sundbo
 THAT Kari Johnston and Sharmane Jones be reappointed to the Culture, Parks and Recreation Committee for an additional one year term.

Motion #361-16 was **CARRIED**.

#362-16 Moved T. Eckervogt Seconded S. Smith
 THAT Troy Johns be appointed to the Culture, Parks and Recreation Committee for a two year term.

Motion #362-16 was **CARRIED**.

A report on the November 28 open house was reviewed. Councillor Sundbo noted one issue is the need for better communication. Mayor Riseborough suggested that the idea of outdoor green gym equipment be brought forward for discussion at the next Committee of the Whole meeting. He also suggested that Council meet with the committee to discuss their vision on volunteer training and initiatives and noted the need to ensure that there are not conflicts with the new CBA. Councillor Sundbo noted that asset inventories were also discussed and are included in the recreation plan. He further noted the need to discuss the community hall. The CPR Committee has provided a recommendation for an option for volunteer training at a cost of \$5,550.00. As this training will not happen before year end the committee is requesting that their unspent budget funds be carried forward to next year. Council noted concerns with sole-sourcing a contract over \$5000.00 and making a decision on options without sufficient information.

#363-16 Moved B. Sundbo Seconded E. Koh
 THAT the unspent funds budgeted in 2016 for the CPR Committee be carried over to 2017.

Motion #363-16 was **CARRIED**.

Community Development Committee Meeting Minutes November 1, 2016

The committee has recommended changes to the Commercial Property Improvement Grant criteria in response to applications received from the Catholic and Anglican churches. It was noted that changes to the grant are being made frequently and a comprehensive review of

the grant may be beneficial. Councillor Koh noted that the committee had previously offered to do a review of the grant which was deferred by Council. Councillor Sundbo will ask the committee if they are willing to conduct a review of the grant at this time.

#364-16 Moved B. Sundbo Seconded T. Eckervogt
THAT Council approves the recommendation of the Community Development Committee to amend the Commercial Property Improvement Grant criteria which would allow applications from non-profit and registered charity community organizations.

Motion #364-16 was **CARRIED**.

#365-16 Moved E. Koh Seconded B. Sundbo
THAT Council approves the recommendation of the Community Development Committee to award a Commercial Property Improvement Grant to Our Lady of the Way Catholic Church in the amount of \$1,110.00.

Motion #365-16 was **CARRIED**.

Councillor Sundbo provided a copy of a strengths, weaknesses and opportunities analysis regarding the downtown core aesthetics from the committee. CAO Clarke noted that many of the listed items are coming up during her review of the zoning bylaw.

It was confirmed that the money committed to the Trails Inventory contract will be carried forward to the new budget year.

Councillor Sundbo advised that Mike Evans has been elected as the new Chair of the CDC. The committee has requested clarification on the status of the DDUA Landscape Plan. It was noted that Council had previously advised that the plan would be deferred until after the strategic planning process. It was also noted that the contract for the landscape design plan has not been completed.

The CDC has suggested that clarification of the committee mandate and obligation to the master landscape plan be put in writing for reference to future committee members.

Accounts Payable

Municipal Accounts Payable to December 14, 2016

#366-16 Moved T. Eckervogt Seconded E. Koh
THAT municipal accounts payable, transfers and cheques #23479 to #23514 in the amount of \$161,532.18 be approved for payment.

Motion #366-16 was **CARRIED**.

Business Arising

CAFN First Night Celebration

CAFN will again be hosting a New Year's Eve family event at the Da Ku Cultural Centre. Councillor Koh suggested that a small monetary contribution be made to this community event.

#367-16 Moved E. Koh Seconded S. Smith
THAT a contribution of \$250.00 be made to the CAFN First Night celebration.

Motion #367-16 was **CARRIED**.

Yukon Bluegrass Music Society Request for Camping Permit

An email has been received from the Yukon Bluegrass Society in application for a camping permit on the Convention Centre grounds for the 2017 Kluane Mountain Bluegrass Festival.

#368-16 Moved E. Koh Seconded B. Sundbo

THAT Council approves the request from the Yukon Bluegrass Music Society for a camping permit on the St. Elias Convention Centre grounds from June 9 to 11, 2017.

Motion #368-16 was **CARRIED**.

The permit will include the same conditions as imposed in past years. Appreciation to the Bluegrass Society will be noted for providing the permit request early and for fastidiously meeting permit conditions in the past two years.

Mountain Festival Request for Sponsorship of Facility Rental Fees

The merits of the event and its future potential and economic development benefits were noted. Councillor Smith noted that the Village has also supported this event by contributing to the purchase of the webcam. Councillor Sundbo also noted some concern in covering the costs for this and other events. Mayor Riseborough suggested that Council support this as it is a first time event.

#369-16 Moved B. Sundbo Seconded E. Koh

THAT Council approves a grant for the facility rental costs of \$1,350.00 for the Mountain Festival event held December 9 – 11, 2016.

Motion #369-16 was **CARRIED**.

Councillor Smith voted against Motion #369-16.

Information and Correspondence

#370-16 Moved S. Smith Seconded T. Eckervogt

THAT the Information and Correspondence items as outlined on the agenda be received for information.

Motion #370-16 was **CARRIED**.

Council Reports

Councillor Koh attended the CPR Open House and the following meeting in Councillor Smith's absence.

Councillor Koh noted that the CDC would be requesting that the \$3000.00 Small Projects budget allocation for 2016 be carried forward to 2017 to cover costs of trails inventory public consultation process.

Councillor Koh suggested to the Chamber of Commerce to be part of a working group to update the community brochure. The Chamber noted a concern with the recent comments from Council regarding a hotel tax. It was clarified that this was mentioned as one possibility during a discussion of revenue generation and is not imminent.

Councillor Sundbo reiterated the CDC's request to carry forward 2016 budget funds. It was noted that if the committee has a cost estimate from the consultant it be provided to Council to approve the funds carryover.

The Deputy Mayor rotation schedule for 2017 will be as follows:

January 1 to March 31 – Councillor Eckervogt

April 1 to June 30 – Councillor Smith

July 1 to September 30 – Councillor Koh

October 1 to December 31 – Councillor Sundbo

Mayor Riseborough noted the success of the mountain festival and its future potential.

Mayor Riseborough attended the recent AYC board meeting and the swearing-in of the new territorial government cabinet.

Adjournment

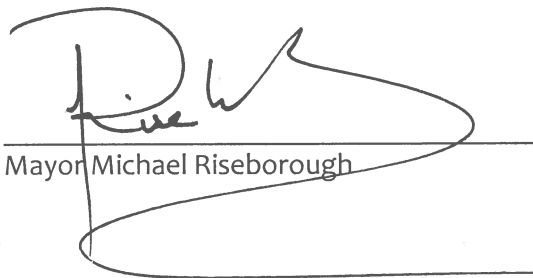
#371-16

Moved B. Sundbo

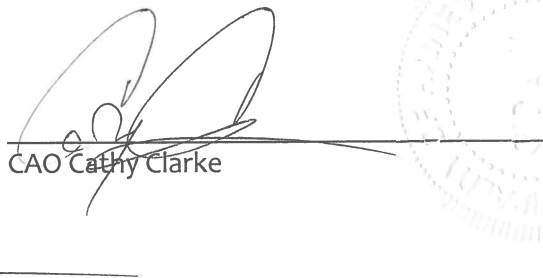
THAT there being no further business, this meeting is adjourned.

Motion #371-16 was **CARRIED**.

The meeting adjourned at 10:07 p.m.



Mayoral Michael Riseborough



CAO Cathy Clarke

