

**Village of Haines Junction  
Committee of the Whole Meeting November 16, 2016**

Present: Mayor Riseborough  
Councillor Smith  
Councillor Sundbo  
Councillor Koh  
Councillor Eckervogt

CAO Clarke  
Recorder Clarke

**Call to Order**

The meeting was called to order at 7:04 p.m.

**Approval of Agenda**

The agenda was approved.

**Delegations**

**Rolling Agenda:**

**6. Block 9 Sewer Connection:**

Discussion on deferring until have requisite Economic Development context.

**9. Landfill Opportunities:**

Discussion on YG funding for the Landfill through the Small Communities Fund. The allocation for the Village of Haines Junction was \$200K. Council has agreed in principle to the following priorities:

1. New can/bottle compactor - \$15K
2. Upgrade the electrical service to 3 phase power enabling greater compressive strength options - approximately \$30K
3. Exterior storage provided by 2 Sea-Can containers with a roof between- \$25K
4. Transfer station bins for better control and segregation of materials
5. Mini track loader for moving bales, brush, snow clearing - \$90K
6. Household waste compacter/bailer

This list will be brought forward to the Council meeting of November 23, 2016, for Motion granting signing authority for agreement. Staff asked to check with YG on whether funds can be spent past the January 31, 2017, term.

Discussion held regarding \$50K in already approved budget for consultation on future Landfill needs and design.

Councillor Sundbo reminded Council that they were going to form a Landfill Committee to provide input on Landfill needs and design. Determined that Council will look to forming a community Landfill committee to work with a consultant on this.

**14. Strategic Planning:**

Council laying groundwork for RFP process for the recruitment of a Strategic Planning consultant.

Discussion framed by planning topics:

Communications and community engagement strategy

## Economic Development and Tourism

Governance and Village business: in-house review of Bylaws and policies for relevance and accessibility

Landfill: committee development and design

Recreation: review existing Recreation Plan and implementation progress

Committees: comprehensive overhaul of Terms of Reference, efficiencies and gaps

Infrastructure: completed in partnership with YG

Revenue generation: (in connection with Economic Development) Staff to research implementation of a Hotel Levy; Council will involve hotel owners and have discussion on before March.

Mayor Riseborough noted that communication of this process to the community is a priority. Staff directed to pull communications work by Courtney Quinn and a sampling of the approach used by other municipalities. Councillor Smith and CAO Clarke will compile and circulate.

Councillor Koh noted that the Official Community Plan provides Council with a “Big Picture” view of the community and that Council is charged with implementing the OCP. As such perhaps there would be value in revisiting the OCP.

Councillor Smith agreed that there should be an approach that pulled relevant information from the OCP so that the Strategic Plan is in step with the OCP, i.e.: population growth projections.

Councillor Eckervogt suggested that there are historical and active documents that may feed into the strategic planning process and resultant plan. Staff directed to compile a listing.

Mayor Riseborough noted that a Strategic Plan is a fluid document which will guide the future.

Councillor Sundbo proposed that Council formulate a “guiding values” list. Council priority list for the strategic planning process is as follows:

- Fiscal Responsibility: no net municipal tax increase while maintaining and/or improving current service delivery; will remain revenue neutral on existing service delivery; our citizens will receive good service at a fair price
- Use adaptive management (will be cognizant of environmental changes)
- Encourage population growth
- Inclusion
- Will meet or exceed all territorial and federal regulations
- Timely goals while laying solid foundation for our successors in recognition of the fact municipal planning requires a 5-year – 50-year outlook
- Believe in partnership synergies with CAFN and all levels of government: we will build healthy partnerships
- Efficiency, efficacy and economy
- Everything we do is viewed through the primary lens of what is in the best interest of our tax payers.
- Business friendly Council

Councillor Koh requested discussion on Strategic Planning format that is workable for all members of Council. Requested that the Strategic Planning process start with a visioning piece which would frame the “Big Picture”, out of which targeted issues would fall rather than initiating the process with predetermined targets.

Mayor Riseborough said that moving forward as a group is of top priority.

Group consensus was reached on the following as a draft outline of the process:

- Blue Sky/Visioning

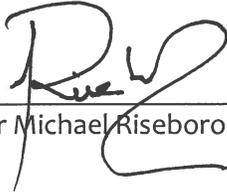
- Mission check
- Values identification
- Strategic Goals
- Areas of Focus

Mayor Riseborough directed staff to draft terms of reference on a RFP for a strategic plan consultant to circulate to Council.

**Information and Correspondence:**

**Adjournment**

The meeting adjourned at 10:00 p.m.



\_\_\_\_\_  
Mayor Michael Riseborough



\_\_\_\_\_  
CAO Cathy Clarke

