

**Village of Haines Junction
Regular Council Meeting November 9, 2016**

Present: Mayor Riseborough
Councillor Smith
Councillor Koh
Councillor Sundbo

Absent: Councillor Eckervogt (with notice)

CAO Clarke
Recorder Istchenko

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Agenda

#329-16 Moved E. Koh Seconded B. Sundbo
THAT the agenda be approved as amended to include the Christmas Open House and budget amendment.

Motion #329-16 was **CARRIED**.

Approval of Minutes

Regular Council Meeting Minutes October 26, 2016
#330-16 Moved S. Smith Seconded B. Sundbo
THAT the minutes of the regular Council meeting of October 26, 2016 be approved as amended under Delegation Meeting Schedule to clarify that delegations of a time sensitive nature would be considered at regular meetings.

Motion #330-16 was **CARRIED**.

Bylaws and Policies

Bylaw #315-16, Culture, Parks and Recreation Committee Bylaw #197-05 Amendment #1 Bylaw
The amendment bylaw reduces the honorarium for the committee chair from \$65.00 to \$45.00 per meeting, as requested by the CPR Committee members.

#331-16 Moved E. Koh Seconded B. Sundbo
THAT Bylaw #315-16, Culture, Parks and Recreation Committee Bylaw #197-05 Amendment #1 Bylaw be accepted as having been read for the first time.

Motion #331-16 was **CARRIED**.

Municipal Reports

CAO Report

CAO Clarke noted that she has received a very welcoming and informative transition. A meeting was held recently regarding infrastructure projects. It was noted that Haines Junction will receive 30 million in projects over the next several years. The water line replacement has been identified as the priority and will be phased over three years.

#332-16 Moved E. Koh Seconded S. Smith
THAT the CAO report be accepted.

Motion #332-16 was **CARRIED**.

Committee Reports and Recommendations

Culture, Parks and Recreation Committee

#333-16 Moved E. Koh Seconded B. Sundbo
THAT the minutes of the Culture, Parks and Recreation Committee meeting of October 24, 2016 be accepted for information.

Motion #333-16 was **CARRIED**.

Three members' term are expiring in November, two of whom are willing to be reappointed for an additional term. There is one previous vacancy. A call for members will be posted with an emphasis on finding a youth representative. The member reappointments will be ratified at the November 23, 2016 regular meeting.

Community Development Committee Meeting Minutes October 4, 2016

The CDC Committee has requested clarification on whether the Master Landscape Plan is their only mandate. It was reiterated that Council is always willing to meet with the committee to clarify issues and discuss new ideas.

It was noted that Council had discussed rotating committee liaisons. The Chamber of Commerce representative appointment expires in January. This will be brought forward for future discussion.

The CDC Committee is interested in developing a member welcome package similar to that recently done by the CPR Committee.

The CDC would like Council to consider whether their future intention for trails is for management only or maintenance as well. It was noted that user groups have different requirements and often take responsibility for their own maintenance. There could be significant costs involved in assuming maintenance. It was noted that this discussion would start during the public consultation process.

There may be additional opportunities to apply to the Rick Hansen Many in Motion fund. It was noted that it is beneficial to have project ideas ready as funding application deadlines often have short timelines.

#334-16 Moved S. Smith Seconded E. Koh
THAT the recommendation of the Community Development Committee to award a Commercial Property Improvement Grant to Frosty's Restaurant in the amount of \$4,377.50 be approved.

Motion #334-16 was **CARRIED**.

#335-16 Moved E. Koh Seconded S. Smith
THAT the minutes of the Community Development Committee meeting of October 4, 2016 be accepted for information.

Motion #335-16 was **CARRIED**.

Accounts Payable

Municipal Accounts Payable to November 9, 2016

#336-16 Moved B. Sundbo Seconded E. Koh
THAT municipal accounts payable, transfers and cheques #23430 to #23557 in the amount of \$96,045.84 be approved for payment.

Motion #336-16 was **CARRIED**.

Business Arising

Appointment of Chief Administrative Officer

#337-16 Moved E. Koh Seconded B. Sundbo
THAT Cathy A. Clarke be appointed to the position of Chief Administrative Officer and designated as a Municipal Officer for the Village of Haines Junction effective November 1, 2016.

Motion #337-16 was **CARRIED**.

Appointment of Development Officer

#338-16 Moved S. Smith Seconded B. Sundbo
THAT Chief Administrative Office Clarke be appointed as the Development Officer for the Village of Haines Junction effective November 1, 2016.

Motion #338-16 was **CARRIED**.

The Christmas Open House will be scheduled for December 16, 2016. A potluck Council / staff dinner will be scheduled for December 19, 2016.

Information and Correspondence

#339-16 Moved E. Koh Seconded B. Sundbo
THAT the Information and Correspondence items as outlined on the agenda be received for information.

Motion #339-16 was **CARRIED**.

Council Reports

Councillor Koh recently attended the airing of a documentary on the Carcross Single Track to Success project where an announcement was made regarding the project’s application to the Arctic Inspiration Prize and the Haines Junction partners including the Village, CAFN and the mountain bike club. She also noted that the Single Track to Success has been selected as a finalist for the Arctic Inspiration Prize.

Councillor Sundbo noted that the cannon will be deployed at the Remembrance Day ceremony.

Councillor Sundbo noted a concern regarding rebar from election signs that was left in the highway right of way which could be a hazard to snowmobiles. The appropriate party will be contacted.

Councillor Sundbo suggested that a joint CAFN dinner be scheduled. Mayor Riseborough suggested that be preceded by a daytime meeting with a cooperative agenda and include CAFN senior staff.

Councillor Koh will attend the November 28, 2016 Culture, Parks and Recreation Committee meeting in Councillor Smith's absence.

Mayor Riseborough noted that a communications and engagement strategy has been identified as a priority for strategic planning.

Strategic planning will be the main agenda item for the Committee of the Whole meeting on November 16, 2016.

Adjournment

#340-16

Moved E. Koh

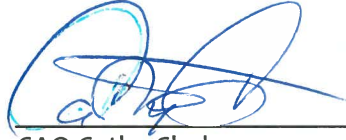
THAT there being no further business, this meeting is adjourned.

Motion #340-16 was **CARRIED**.

The meeting adjourned at 8:55 p.m.



Mayor Michael Riseborough



CAO Cathy Clarke

