

**Village of Haines Junction  
Regular Council Meeting September 28, 2016**

Present: Mayor Riseborough  
Councillor Smith  
Councillor Sundbo  
Councillor Koh  
Councillor Eckervogt

Recorder Palmer  
Foreman Hatherley

**Call to Order**

The meeting was called to order at 7:02 p.m.

Mayor Riseborough acknowledged that Council and Village staff were wearing orange tee shirts in support of Orange Shirt Day, which honours residential school survivors. Mayor Riseborough also noted that he and the Councillors have all recently completed the First Nations 101 course offered through Yukon College.

**Adoption of Agenda**

Councillor Koh requested that the Memo from the Community Development Committee containing their recommendations for the Trail Inventory and Mapping project be added under Committee Reports and Recommendations.

Mayor Riseborough asked that a request to the Minister to extend his ability to act as Chief Administrative Officer be added under Business Arising.

Mayor Riseborough noted that Council will need to approve the mechanism by which they will conduct a public hearing on the change to the zoning bylaw presented under Passage of Bylaws and Policies.

#282-16            Moved T. Eckervogt    Seconded E. Koh  
**THAT** the agenda be adopted as amended.

Motion #282-16 was **CARRIED**.

**Adoption of Minutes**

Minutes of the Regular meeting of September 14, 2016

Recorder Istchenko has been off work and has been unable to prepare the minutes for the meeting.

**Hearing of Delegations**

Elsabé Kloppers, Martin Laniel, Aynslie Ogden, Ellen Bielawski re: International Mountain Day

The delegation distributed a briefing document about the Canadian Mountain Network.

International Mountain Day is an UN-sponsored event that takes place on December 11<sup>th</sup> annually. The Executive Council Office of the Government of Yukon has agreed to sponsor an International Mountain Day Festival in Haines Junction, and the Village has been asked to administer their \$10 000 in funding.

The proposed festival would take place in the St. Elias Convention Centre from December 9<sup>th</sup> to 11<sup>th</sup> of this year, with hopes of making this an annual event. The organising committee believes that this event would promote Haines Junction as a mountain town and would benefit

the village's economic development. This year's theme is "Mountain Cultures: celebrating diversity and strengthening identity", and the organising committee is looking to engage various players within the community and beyond to create an event that integrates both First Nations history and a scientific perspective. As a legacy, the committee would like to install a webcam on the water tower that would stream pictures of the village with the mountain-scape behind online.

The delegates requested that the Village provide a letter of support for their application to the Community Development Fund; that the Village sponsor the rental of the facilities; and, that the Village sponsor the webcam legacy project.

Council expressed interest in the event and moved the item to New Business for discussion.

#283-16            Moved E. Koh    Seconded B. Sundbo  
**THAT** the order of the agenda be amended so that Committee Reports and Recommendations occur after the Hearing of Delegations.

Motion #283-16 was **CARRIED**.

Kari Johnston (CPR Committee) re: Canada 150 Celebrations

On behalf of the Culture, Parks and Recreation Committee, Kari Johnston distributed a document outlining the Canada 150 Fund. Applications for funding of up to \$50 000 are due on October 21<sup>st</sup>, with a delay of up to 30 weeks before funding would become available.

Given the CPR Committee's historical involvement in the Canada Day celebrations, this committee would like to steer this event through a subcommittee. Councillor Koh noted the importance of wide advertising for the subcommittee to ensure fair representation.

#284-16            Moved E. Koh    Seconded T. Eckervogt  
**THAT** Council gives permission to the Culture, Parks and Recreation Committee to form a subcommittee to advertise and promote Canada 150 so that they can put together a proposal for approval at the October 12<sup>th</sup> Council meeting.

Motion #284-16 was **CARRIED**.

### **Committee Reports and Recommendations**

Culture, Parks and Recreation Committee Minutes of June 20, 2016

Kari Johnston, Chair of the CPR Committee, spoke to the Committee's request that their meetings be recorded. She also requested that the audio recordings of the meetings be available to any members who should wish to listen to them.

Council is in agreement that anyone who requests to listen to the audio recordings of the CPR Committee meetings will have access to them as they are part of the public record.

Mayor Riseborough also expressed how impressed he is with the work that the members of the CPR Committee has done.

### **Passage of Bylaws and Policies**

Bylaw #314-16, Zoning Bylaw #104-96 Amendment #33 Bylaw – 1<sup>st</sup> Reading

#285-16            Moved B. Sundbo    Seconded T. Eckervogt  
**THAT** Bylaw #314-16, Zoning Bylaw #104-96 Amendment #33 Bylaw, be accepted as having been read for the first time.

Motion #285-16 was **CARRIED**.

Council will contemplate the possibility of any issues which may arise from this bylaw in terms of subdivision of Single Family Residential lots and welcomes input from the public. This zoning amendment could culminate in a further zoning amendment allowing for smaller homes.

#286-16

Moved B. Sundbo Seconded T. Eckervogt

**THAT** a public hearing for Bylaw #314-16, Zoning Bylaw #104-96 Amendment #33 Bylaw be scheduled for the October 12, 2016, regular Council meeting and that it be advertised by public posting and on the Village website.

Motion #286-16 was **CARRIED**.

### **Staff Reports and Recommendations**

#### Administration Report

Mayor Riseborough attended a NorthwesTel barbeque at the Da Kų Cultural Centre which announced a new, higher speed Internet service for Haines Junction.

Summary sheets from the ICS-100 and ICS-200 training courses have been circulated to Council. Council recently attended a session on asset management. Councillor Koh noted her appreciation for the format of the session.

Mayor Riseborough attended the joint Da Kų Cultural Centre, Kluane National Park and Reserve Visitor Centre and Haines Junction Visitor Centre barbeque. He noted that the Culture, Parks and Recreation Committee did an excellent presentation on their volunteer card initiative and Canada 150.

Mayor Riseborough chaired the Association of Yukon Communities Board meeting on September 23, 2016.

Council held a planning meeting on September 21, 2016, to prioritise the items on their rolling agenda and put them in order for discussion.

The Village is awaiting the results of the union's ratification vote. Foreman Hatherley suggested that they may become available in a week's time.

Mayor Riseborough reminded Council and staff of the earthquake simulator that will be coming to Haines Junction on September 30<sup>th</sup>, as well as about the Indigenous Performing Arts Alliance performance showcase which will take place at the Convention Centre on October 1<sup>st</sup> and 2<sup>nd</sup>.

Cathy Clarke plans to begin work in her position as Chief Administrative Officer of the Village of Haines Junction as of October 25, 2016.

#287-16

Moved S. Smith Seconded E. Koh

**THAT** Council apply to the Honorable Currie Dixon, Minister of Community Services, for Mayor Riseborough to continue acting as Chief Administrative Officer until such time as a new Chief Administrative Officer arrives, as per Section 371(1) of the *Municipal Act*, RSY 2002, c. 154.

#### Public Works Report

Winter hours will begin at the Landfill and Recycling Centre as of November 1, 2016, with full closure of the facilities on Sundays and Mondays. This follows the same schedule as last winter, which had entailed minimal complaints. The majority of the household hazardous waste was removed on September 22<sup>nd</sup>, with removal of the remaining HHW currently being coordinated with KBL.

The piping for the sprinkler upgrades in the Convention Centre has been completed, and the electrical work is currently underway.

CIMCO is to be coming to do maintenance work, start-up and training in the upcoming week. The Arena Supervisor and Arena Attendant positions will close on Friday, September 30, 2016. Bear Berry Road was graded. Pothole patching of roads will be ongoing until snowfall.

The FireSmart tender will close on October 6, 2016. A mandatory site meeting took place on September 28, 2016. Councillor Sundbo noted his interest in the Council having input concerning the methodology of this project.

Work on the new Lift Station will occur the night of the 28<sup>th</sup> instead of September 27<sup>th</sup> because of mechanical issues. The wet well will be arriving the first week of October.

The preliminary designs for the lagoon and infrastructure upgrades are in progress.

Councillor Koh noted that appreciation for the work done to repair potholes on the paved walking trail had been expressed at the recent Community Development Committee meeting.

#288-16 Moved E. Koh Seconded S. Smith

**THAT** the Public Works report be accepted.

Motion #288-16 was **CARRIED**.

#### Treasurer Report - Unaudited Financial Statements to August 31, 2016

Treasurer Istchenko was not available to present the Treasurer Report. Questions were raised and responded to regarding Fire Attendance (line 7700).

The following questions were raised for response by the Treasurer:

1. Swimming Pool Revenue: Revenue for the 2016 year has only attained 52% of its budgeted amount. The Treasurer is requested to provide a comparison with previous years.
2. Landfill & Recycling User Fees – CAFN Agreement (Line 4830): User fees for Champagne Aishihik First Nations are 147% above the budgeted amount. The Treasurer is requested to speak to this difference.
3. Fire Department – Fire Honorariums (Line 7810): The honoraria for the firefighters appears to be lower than normal. It was noted that stale-dated cheques that were never cashed were returned to the Village. The Treasurer is requested to explain the reasons for the low amount.
4. Community Hall & Curling Rink: There is still operation and maintenance expenses (line 8410) for the Community Hall. There is also no budgeted amount for the Community Hall Telephone (line 8480), although the telephone needs to remain connected for the fire alarm. The Treasurer is requested to speak to these matters.

#289-16 Moved E. Koh Seconded B. Sundbo

**THAT** the Unaudited Financial Statements be accepted as presented, and that the Treasurer be requested to provide answers to the questions that were raised.

Motion #289-16 was **CARRIED**.

## Committee Reports and Recommendations

### Culture, Parks and Recreation Committee Minutes of June 20, 2016

#290-16 Moved E. Koh Seconded B. Sundbo

**THAT** the minutes of the Culture, Parks and Recreation Committee from June 20, 2016, be accepted as presented.

Motion #290-16 was **CARRIED**.

### Community Development Committee Memo re: Recommendations for the Trail Inventory and Mapping project

#291-16 Moved B. Sundbo Seconded T. Eckervogt

**THAT** Council approves the recommendation of the Community Development Committee and will award a contract to The Sharp End for Trail Inventory and Mapping for the Village of Haines Junction, and that this contract will not exceed \$5,000.

Motion #291-16 was **CARRIED**

#292-16 Moved E. Koh Seconded S. Smith

**THAT** Council approves the recommendation of the Community Development Committee and will consider Map It Out as an alternate for the contract of Trail Inventory and Mapping for the Village of Haines Junction should The Sharp End decline the contract, and that this contract will not exceed \$5,000.

Motion #292-16 was **CARRIED**

The Treasurer is to move these motions forward upon her return. Councillor Koh also noted that members of the Community Development Committee are available to assist with the contract.

## Accounts Payable

### Municipal Accounts Payable to September 28, 2016

It was noted that cheque #23374 to 535902 Yukon Inc. for hauling gravel for the Legacy Trail, in the amount of \$7,518.00, exceeds the sole source amount of \$5,000 as outlined in The Competitive Bidding Process Policy, Administration 007 – 93. Foreman Hatherley explained that an in-kind donation of dump trucks by Champagne and Aishihik First Nations had not been able to proceed at the last minute so the original contract with 535902 Yukon Inc. had needed to be extended.

#293-16 Moved S. Smith Seconded E. Koh

**THAT** municipal accounts payable, transfers and cheques #23367 to #23384 in the amount of \$141,919.34, be approved for payment.

Motion #293-16 was **CARRIED**.

## Business Arising

### International Mountain Day – Administration of Funds

Mayor Riseborough stated that the Village is prepared to administer the funds for the International Mountain Day Festival but will not be policing their use.

International Mountain Day – Letter of Support

#294-16 Moved E. Koh Seconded T. Eckervogt  
**THAT** a letter of support be prepared for the International Mountain Day Festival's application to the Community Development Fund.

Motion #294-16 was **CARRIED**

International Mountain Day – In-Kind Donation of Facility Rental

The Council will notify the festival organisers that they will consider an in-kind donation of the facility rental for the International Mountain Day Festival upon receipt of a written request.

International Mountain Day – Sponsorship of Webcam

#295-16 Moved E. Koh Seconded S. Smith  
**THAT** a letter to the organisers of the International Mountain Day Festival be written stating that, contingent upon more concrete costs, the Village is happy to consider cost-sharing the capital costs of a webcam and would be prepared to take on the ongoing maintenance and host it on the Village website at the Village's cost, but also at the Village's discretion.

Motion #295-16 was **CARRIED**

**Information and Correspondence**

Minister Kent re: Haines Junction Pine Lake Trail Project

Minister Kent is amenable to postponing the gravel donation for the Pine Lake Trail.

News Release: Strengthening Yukon Communities Strengthens Canada

This news release gives an idea of some of the topics of discussion between the AYC and various communities. Mayor Riseborough reminded Council that Councillor Rogerson is an avenue should Council wish to include items on the national agenda.

Organizing Committee re: Augusto! Children's Festival

#296-16 Moved B. Sundbo Seconded T. Eckervogt  
**THAT** a letter be written to the organizing committee that acknowledges their letter and that expresses that the Village looks forward to working with them and encourages the festival.

Motion #296-16 was **CARRIED**

Bell's Travel Guides re: [www.AlcanHighway.org](http://www.AlcanHighway.org)

This item will be brought forward upon the return of the Treasurer.

Singletrack to Success letter of support

Mayor Riseborough noted that Jane Koepke was satisfied with this letter of support. The SHIFT documentary about the success of this project in Carcross will be screening at the Da Ky Cultural Centre in conjunction with the IPAA's Intertribal Gathering.

#297-16

Moved E. Koh Seconded S. Smith

**THAT** Council accepts the correspondence for information purposes.

Motion #297-16 was **CARRIED**

### Council Reports

Councillor Koh appreciated the encouragement to take the First Nations 101 course and would support future discussions around addressing the recommendations of the Truth and Reconciliation Commission of Canada's report.

Councillor Koh spoke with Corporal Hack regarding National Teen Driver Safety Week (October 16-22, 2016) and was informed that the RCMP will be having a road safety campaign from October 7<sup>th</sup> to 10<sup>th</sup> and that there will be stop checks executed in the third week of October. If Council extends their proclamation beyond this year, they could engage with the RCMP.

Councillor Koh and Councillor Smith spoke with members of the Yukon Astronomical Society about LED lighting and light pollution. The members mentioned the importance of choosing the appropriate spectrum of LED lights and structures (e.g. shields). The Society has offered to speak to Council as a delegation. Councillor Koh also suggested the possibility of dark zones within the Village.

Councillor Koh will be gone for the next four to five weeks but is available to attend by telephone if needed. She will be kept up-to-date through emails and will be back for the Council meeting on November 9, 2016.

Councillor Sundbo requested information about signage in compliance with 9-1-1. Foreman Hatherley will request quotes from the Alberta Office of Traffic Safety for street signs and will have a report prepared on civic addressing within the next few days. Council will wait until they are in receipt of said report before proceeding with this item.

Council discussed their options for moving ahead with new asset management software. It was decided to delay a decision until the November 9<sup>th</sup> Council meeting when the Treasurer and the CAO will be available.

Council has no objections with sending the photo of Council and Kari Johnston in their orange tee shirts to the Association of Yukon Communities as a challenge to other councils to also participate in Orange Shirt Day.

### Adjournment

#298-16

Moved S. Smith

**THAT** there being no further business, this meeting is adjourned.

Motion #298-16 was **CARRIED**.

The meeting adjourned at 9:46 p.m.



Mayor Michael Riseborough



Recorder Noelle Palmer

