



Village of Haines Junction  
Regular Council Meeting  
7:00 p.m. October 24, 2018  
Council Chambers

AGENDA

1. Call to Order
2. Acknowledgement of CAFN Territory
3. Adoption of Agenda
4. Adoption of Minutes
  - a. Council minutes for 2018-10-10
5. Hearing of Delegations
6. Public Hearings of Bylaws
7. Questions on Agenda Items
8. Passage of Bylaws and Policies
  - a. Third reading of Bylaw #339 -18, a Bylaw to provide for a Council Remuneration Bylaw
9. Staff Reports and Recommendations
10. Committee Reports and Recommendations
11. Approval of Accounts Payable
  - a. Municipal Accounts Payable to October 24, 2018
12. Business Arising (New and Unfinished)
  - a. Official Election Results
  - b. Transition of Powers – Oaths of Office
13. Information and Correspondence
14. Community
15. Other
16. Council Reports and Question Period
17. In Camera
18. Adjournment

Next Regular Council Meeting is November 14, 2018, at 7:00 p.m. in Council Chambers.

VILLAGE OF HAINES JUNCTION  
BYLAW 339-18

A BYLAW TO PROVIDE FOR AN AMENDMENT TO THE VILLAGE OF HAINES JUNCTION COUNCIL  
REMUNERATION BYLAW #263-10

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WHEREAS, Section 220 of the *Municipal Act*, Being Chapter 154 of the Revised Statutes of the Yukon 2002 and amendments thereto, states that "The power to adopt a bylaw or pass a resolution includes the power to amend or repeal the bylaw or resolution unless this or any other Act expressly provides otherwise" and

WHEREAS Council for the Village of Haines Junction deemed it proper to amend the existing bylaw in accordance with the objectives approved by Council;

NOW THEREFORE, the Council of the Village of Haines Junction, in open meeting duly assembled, ENACTS AS FOLLOWS:

1. SHORT TITLE:

- a. This bylaw may be cited as "Council Remuneration Bylaw Amendment #1".

2. PROVISIONS:

- a. The following provisions of bylaw 263-10 shall be changed as follows:

- i. Section 2(a) – "The Mayor shall be paid an honorarium of two hundred and fifty dollars (\$250) ~~two hundred dollars (\$200)~~ for attendance at each regular, committee of the whole, or special meeting of Council or other meetings identified by resolution of Council. For clarity, only resolutions preauthorizing expenses shall be valid."
- ii. Section 2(b) – "The Councillors shall each be paid an honorarium of two hundred dollars (\$200) ~~one hundred and fifty dollars (\$150)~~ for attendance at each regular, committee of the whole or special meeting of Council or other meetings identified by resolution of Council."
- iii. Section 2(d) – "Subject to the provisions of the Income Tax Act, one third of the annual remuneration paid shall be deemed an allowance to pay for expenses necessarily incurred by the Mayor and Councillors in the discharge of their office ~~pursuant to Section 173 of the Municipal Act.~~
- iv. Section 2(f) – "Where a regular, committee of a whole or special meeting of Council or other meetings identified by resolution of Council, are individually or collectively of a duration of more than four hours in any one day, then any additional hours will be compensated at the following rates: The Mayor at thirty dollars (\$30) ~~twenty five dollars (\$25)~~ per hour and each Councillor at twenty-five dollars (\$25) ~~twenty dollars (\$20)~~ per hour.

- v. Add Section 2(g) – “Each member of Council is required submit to the Administration on a monthly basis a request for compensation for activities that occurred during that period that were approved by this bylaw, another bylaw of the Village, an Act, or through a Resolution of Council. For clarity, the Village of Haines Junction reserve the rights to not issue payment without the proper completion and/or submission of required paperwork.”
- vi. Add Section 2(h) – “At least once per term of office, Council must review this bylaw.”

**3. ENACTMENT:**

- a. This bylaw shall into force and effect on the final passage thereof.

Read a first time on the 10<sup>th</sup> day of October 2018.

Read a second time on the 10<sup>th</sup>, day of October 2018.

Read a third time and adopted on the 24<sup>th</sup>, day of October 2018.

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Michael Riseborough, Mayor

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Cathy Clarke, CAO

Municipal Accounts Payable to October 24, 2018

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 27,994.54	Administration	Ceridian Net Pay - Pay Period 21
		\$ 9,407.88	Administration	Ceridian Receiver General - Pay Period 21
		\$ 113.30	Administration	Ceridian Service Charges - Pay Period 21
		\$ 4,825.33	Administration	RRSP Contribution - Pay Period 21
Transfer	Transfer	\$ 2,230.50	Recycle Centre	Coin order
24794	Opus International Consultants	\$ 17,498.79	Administration	OCP consultation work - 2nd payment
		\$ 658.88	Water and Sewer	IT and SCADA support up to August 31, 2018
24795	NorthwesTel Inc.	\$ 442.29	Administration	Phone and internet - October billing
		\$ 575.17	Water and Sewer	Phone and internet - October billing
		\$ 617.24	Fire Department	Phone and internet - October billing
		\$ 80.14	Convention Centre	Phone - October billing
		\$ 40.07	Mezzanine	Phone - October billing
		\$ 40.07	Arena	Phone - October billing
		\$ 40.07	Pool	Phone - October billing
		\$ 57.57	Recycle Centre	Phone - October billing
		\$ 94.67	GST	Phone - October billing
24796	NorthwesTel Inc.	\$ 94.78	Water and Sewer	Radio loop - October billing
		\$ 445.51	Fire Department	Fire alarm analog loop - October billing
24797	Yukon Workers' Compensation Board	\$ 6,679.05	Various	Final installment for 2018 coverage
24798	Petty Cash - Donna Istchenko	\$ 45.86	Administration	Crazy Curling supplies*
		\$ 7.34	Convention Centre	Fridge thermometer
		\$ 7.34	Mezzanine	Fridge thermometer
		\$ 28.63	Water and Sewer	Freight on part return under warranty
24799	John Thomas	\$ 198.40	Administration	Travel expenses - Spatial Data Infrastructure Summit
24800	Ajax Steel Limited	\$ 171.36	Water and Sewer	Gasket material
		\$ 944.04	Public Works	Impact wrench kit, hook mount, sealant, pintle
24801	Allan's Backyard Services	\$ 115.50	Public Works	Chevy truck tire change and balancing
24802	Bell Mobility	\$ 48.50	Public Works	Cell phones - October billing
		\$ 35.00	Landfill	Cell phones - October billing
		\$ 158.00	Water and Sewer	Cell phones - October billing
		\$ 50.00	Legislative	Cell phones - October billing
		\$ 14.50	GST	Cell phones - October billing

\* Denotes an item not directly funded by the Village

\*\*Grant funded

Municipal Accounts Payable to October 24, 2018

24803	Canadian Freightways		\$	210.83	Water and Sewer	Freight on Flocor dechlorinator order
24804	CIMCO Refrigeration		\$	170.27	Arena	CAG engineering service due to high discharge pressure alarms
24805	Computrol Fuel Systems Inc.		\$	435.75	Water and Sewer	30 new water cards for bulk fill
24806	Dave's Trophy Express		\$	158.56	Administration	Awards for Crazy Curling event*
24807	Haines Junction Fire Department		\$	1,500.00	Legislative	Hallowe'en fireworks
24808	Home Hardware	\$ 15.73	\$	80.71	Public Works Convention Centre	PVC electrical tape Paint trays, liners, painting tape
24809	Hurlburt Enterprises Inc.		\$	185.35	Water and Sewer	Filters and housing for sewer flusher
24810	Jacobs Industries Limited		\$	217.35	Water and Sewer	CO2
24811	Napa Whitehorse		\$	130.56	Public Works	Oil and fuses
24812	North 60 Petro		\$	95.79	Public Works	Gas - September 20, 2018
24813	Opus International Consultants		\$	805.35	Water and Sewer	IT and SCADA support up to September 30, 2018
24814	Parkland Industries (Fas Gas)		\$	2,151.28	Public Works	Gas - September 2018
24815	Sandra Schwartz		\$	2,287.50	Administration	2018 Municipal Election - Returning Officer
24816	Shaw Direct		\$	61.94	Arena	October satellite billing
24817	Source Motors	\$ 3,542.73	\$	1,522.99	Arena Administration Convention Centre Public Works	Heating fuel - September 2018 Heating fuel - September 2018 Heating fuel - September 2018 Gas - September 2018
24818	Staples		\$	73.85	Administration	Binders
24819	Jeannine St. Marie		\$	660.00	Administration	2018 Municipal Election - Poll Clerk
24820	Twiss & Shine Custodial Services Inc.	\$ 67.50	\$	148.50	Public Works Fire Department Convention Centre Administration Mezzanine	Custodial services - September 2018 Custodial services - September 2018 Custodial services - September 2018 Custodial services - September 2018 Custodial services - September 2018

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Municipal Accounts Payable to October 24, 2018

24821	Yukon Service Supply Company	\$ 106.65	\$ 2,239.65	GST	Custodial services - September 2018
		\$	417.75	Water and Sewer	Hypochlorite

Municipal Accounts Payable \$ 92,413.44

Adopted on \_\_\_\_\_ Motion# \_\_\_\_\_

Mayor \_\_\_\_\_ CAO \_\_\_\_\_

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\*\*Grant funded