



Village of Haines Junction  
Special Council Meeting  
6:45 p.m. September 5, 2018  
Council Chambers

AGENDA

1. Call to Order
2. Acknowledgement of CAFN Traditional Territory
3. Adoption of Agenda
4. Adoption of Minutes
5. Hearing of Delegations
6. Public Hearings of Bylaws
7. Questions on Agenda Items
8. Passage of Bylaws and Policies
  - a. Third reading of Bylaw #336-18, a Bylaw to regulate the 2018 Municipal Election
9. Staff Reports and Recommendations
10. Committee Reports and Recommendations
11. Approval of Accounts Payable
12. Business Arising (New and Unfinished)
13. Information and Correspondence
14. Community
15. Other
16. Council Reports and Question Period
17. In Camera
18. Adjournment

Next Regular Council Meeting is September 12, 2018, at 7:00 p.m. in Council Chambers.

VILLAGE OF HAINES JUNCTION

BYLAW #336-18

A Bylaw to regulate the 2018 Municipal Election

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WHEREAS, Section 56 (1) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a Council of a municipality shall by bylaw (a) appoint a returning officer to be responsible for the administration of the election; (b) establish the place for making nominations; (c) establish accessible places for polls and set hours during which polls shall be open; (d) appoint deputy returning officers as required or delegate to the returning officer the power to appoint deputy returning officers; (e) otherwise arrange for the holding of the election or public vote; and

WHEREAS, Section 60 (1) (a) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw dispense with the requirement of a list of electors for an election; and

WHEREAS, Section 60 (1) (b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw prescribe procedures and forms governing the conduct of elections otherwise consistent with the Act; and

WHEREAS, Section 61 (1) (b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw provide for a system of registration of persons entitled to vote at an election which shall include the prescribed oath required to be signed by each person applying to vote;

THEREFORE, the Council for the Municipality of the Village of Haines Junction, in open meeting duly assembled, ENACTS AS FOLLOWS;

SHORT TITLE

1. This Bylaw shall be cited as the **Municipal Election 2018 Bylaw**

INTERPRETATION

2. Purpose

The purpose of this bylaw is to regulate the conduct of the 2018 municipal election.

3. Definitions

“RETURNING OFFICER” means a person appointed by Council to conduct the election by receiving nominations, attending the polling place and having the power to ask questions, receive declarations or oaths, authorized by law, to be asked for or made by electors.

“COUNCIL” means the Village of Haines Junction, duly assembled, whose members are sworn to office.

“DEPUTY RETURNING OFFICER” means the person or persons appointed by the Returning Officer to act in his or her absence or as otherwise delegated by the Returning Officer.

“CAO” means the Chief Administrative Officer for the Village of Haines Junction.

## PROVISIONS

### 4. Election Officials

- 4.1 Sandra Schwartz is hereby appointed Returning Officer for the Village of Haines Junction 2018 municipal election.
- 4.2 Council hereby delegates to the Returning Officer, authority to appoint Deputy Returning Officers and Poll Clerks as necessary.
- 4.3 For the purposes of fulfilling the requirements of Part 3 of the Municipal Act, the CAO or their designate shall serve as the Designated Municipal Officer.
- 4.4 Election officials shall, during their appointment term, refrain from any active or public support or criticism of any candidate.

### 5. Nominations

- 5.1 Nomination day is Thursday, September 27, 2018.
- 5.2 The St. Elias Centre, on the main floor in the Atrium, is hereby designated as the place for nomination proceedings.
- 5.3 Nominations will be accepted by the Returning Officer no later than 12 noon on Thursday, September 27, 2018.

### 6. Places and Hours of Polls

Where the Returning Officer declares that an election is required:

- 6.1 The advance polling place and the regular polling place are hereby established in the St. Elias Centre, on the main floor in the Atrium.
- 6.2 An advance poll shall be held on Thursday, October 11, 2018 from 8:00 a.m. to 8: p.m.
- 6.3 The regular poll shall be held on Thursday, October 18, 2018 from 8:00 a.m. to 8:00 p.m.

### 7. Fees

The following rates shall be paid to persons acting as election officers:

Returning Officer	\$30.00 per hour
Deputy Returning Officer	\$25.00 per hour
Poll Clerks	\$22.00 per hour

### 8. Registration of Voters

- 8.1 The Village of Haines Junction shall dispense with the requirement for a list of electors for the 2018 municipal election.
- 8.2 All persons meeting the eligibility criteria contained in Section 48 of the Municipal Act and wishing to cast a ballot shall be required to register on the approved registration form, attached hereto as Schedule 'A' and forming part of this bylaw, by swearing or affirming the prescribed oath and by recording their name, civic address and signature thereto.
- 8.3 The Returning Officer and Deputy Returning Officers appointed pursuant to Section 56 of the Municipal Act shall have the authority to administer the system of registration provided for in this bylaw, pursuant to Section 57 of the Municipal Act.

9. Notice to Electors

9.1 Signage shall be displayed at all polling stations which shall inform voters of the following:

- (a) The offences contained in Section 160 of the *Municipal Act*; and
- (b) The penalties associated with the offences contained in Section 164 of the *Municipal Act*; and
- (c) A statement that, pursuant to this bylaw, the name of any individual challenged by a Returning Officer, Deputy Returning Officer, a candidate or candidate's agent, or by an elector, who swears an oath of eligibility and votes in the election may be forwarded to the appropriate authorities for investigation and possible prosecution.

ENACTMENT

10. This Bylaw shall come into force and effect on the final passage thereof.

11. Bylaw #117-97 and #307-15 are hereby Repealed.

Read a first time on the 22<sup>nd</sup> day of August 2018.

Read a second time on the 22<sup>nd</sup> day of August 2018.

Read a third time and adopted on the 5<sup>th</sup> day of September 2018.

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Michael Riseborough, Mayor

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Cathy Clarke, CAO