

**Village of Haines Junction
Regular Council Meeting November 9, 2016**

Present: Mayor Riseborough
Councillor Smith
Councillor Koh
Councillor Sundbo

Absent: Councillor Eckervogt (with notice)

CAO Clarke
Recorder Istchenko

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Agenda

#329-16 Moved E. Koh Seconded B. Sundbo
THAT the agenda be approved as amended to include the Christmas Open House and budget amendment.

Motion #329-16 was **CARRIED**.

Approval of Minutes

Regular Council Meeting Minutes October 26, 2016
#330-16 Moved S. Smith Seconded B. Sundbo
THAT the minutes of the regular Council meeting of October 26, 2016 be approved as amended under Delegation Meeting Schedule to clarify that delegations of a time sensitive nature would be considered at regular meetings.

Motion #330-16 was **CARRIED**.

Bylaws and Policies

Bylaw #315-16, Culture, Parks and Recreation Committee Bylaw #197-05 Amendment #1 Bylaw
The amendment bylaw reduces the honorarium for the committee chair from \$65.00 to \$45.00 per meeting, as requested by the CPR Committee members.

#331-16 Moved E. Koh Seconded B. Sundbo
THAT Bylaw #315-16, Culture, Parks and Recreation Committee Bylaw #197-05 Amendment #1 Bylaw be accepted as having been read for the first time.

Motion #331-16 was **CARRIED**.

Municipal Reports

CAO Report

CAO Clarke noted that she has received a very welcoming and informative transition. A meeting was held recently regarding infrastructure projects. It was noted that Haines Junction will receive 30 million in projects over the next several years. The water line replacement has been identified as the priority and will be phased over three years.

#332-16 Moved E. Koh Seconded S. Smith
THAT the CAO report be accepted.

Motion #332-16 was **CARRIED**.

Committee Reports and Recommendations

Culture, Parks and Recreation Committee

#333-16 Moved E. Koh Seconded B. Sundbo
THAT the minutes of the Culture, Parks and Recreation Committee meeting of October 24, 2016 be accepted for information.

Motion #333-16 was **CARRIED**.

Three members' term are expiring in November, two of whom are willing to be reappointed for an additional term. There is one previous vacancy. A call for members will be posted with an emphasis on finding a youth representative. The member reappointments will be ratified at the November 23, 2016 regular meeting.

Community Development Committee Meeting Minutes, October 4, 2016

The CDC Committee has requested clarification on whether the Master Landscape Plan is their only mandate. It was reiterated that Council is always willing to meet with the committee to clarify issues and discuss new ideas.

It was noted that Council had discussed rotating committee liaisons. The Chamber of Commerce representative appointment expires in January. This will be brought forward for future discussion.

The CDC Committee is interested in developing a member welcome package similar to that recently done by the CPR Committee.

The CDC would like Council to consider whether their future intention for trails is for management only or maintenance as well. It was noted that user groups have different requirements and often take responsibility for their own maintenance. There could be significant costs involved in assuming maintenance. It was noted that this discussion would start during the public consultation process.

There may be additional opportunities to apply to the Rick Hansen Many in Motion fund. It was noted that it is beneficial to have project ideas ready as funding application deadlines often have short timelines.

#334-16 Moved S. Smith Seconded E. Koh
THAT the recommendation of the Community Development Committee to award a Commercial Property Improvement Grant to Frosty's Restaurant in the amount of \$4,377.50 be approved.

Motion #334-16 was **CARRIED**.

#335-16 Moved E. Koh Seconded S. Smith
THAT the minutes of the Community Development Committee meeting of October 4, 2016 be accepted for information.

Motion #335-16 was **CARRIED**.

Accounts Payable

Municipal Accounts Payable to November 9, 2016

#336-16 Moved B. Sundbo Seconded E. Koh

THAT municipal accounts payable, transfers and cheques #23430 to #23557 in the amount of \$96,045.84 be approved for payment.

Motion #336-16 was **CARRIED**.

Business Arising

Appointment of Chief Administrative Officer

#337-16 Moved E. Koh Seconded B. Sundbo

THAT Cathy A. Clarke be appointed to the position of Chief Administrative Officer and designated as a Municipal Officer for the Village of Haines Junction effective November 1, 2016.

Motion #337-16 was **CARRIED**.

Appointment of Development Officer

#338-16 Moved S. Smith Seconded B. Sundbo

THAT Chief Administrative Office Clarke be appointed as the Development Officer for the Village of Haines Junction effective November 1, 2016.

Motion #338-16 was **CARRIED**.

The Christmas Open House will be scheduled for December 16, 2016. A potluck Council / staff dinner will be scheduled for December 19, 2016.

Information and Correspondence

#339-16 Moved E. Koh Seconded B. Sundbo

THAT the Information and Correspondence items as outlined on the agenda be received for information.

Motion #339-16 was **CARRIED**.

Council Reports

Councillor Koh recently attended the airing of a documentary on the Carcross Single Track to Success project where an announcement was made regarding the project's application to the Arctic Inspiration Prize and the Haines Junction partners including the Village, CAFN and the mountain bike club. She also noted that the Single Track to Success has been selected as a finalist for the Arctic Inspiration Prize.

Councillor Sundbo noted that the cannon will be deployed at the Remembrance Day ceremony.

Councillor Sundbo noted a concern regarding rebar from election signs that was left in the highway right of way which could be a hazard to snowmobiles. The appropriate party will be contacted.

Councillor Sundbo suggested that a joint CAFN dinner be scheduled. Mayor Riseborough suggested that be preceded by a daytime meeting with a cooperative agenda and include CAFN senior staff.

Councillor Koh will attend the November 28, 2016 Culture, Parks and Recreation Committee meeting in Councillor Smith's absence.

Mayor Riseborough noted that a communications and engagement strategy has been identified as a priority for strategic planning.

Strategic planning will be the main agenda item for the Committee of the Whole meeting on November 16, 2016.

Adjournment

#340-16

Moved E. Koh

THAT there being no further business, this meeting is adjourned.

Motion #340-16 was **CARRIED**.

The meeting adjourned at 8:55 p.m.

Mayor Michael Riseborough

CAO Cathy Clarke

DRAFT

**Village of Haines Junction
Consolidated Department Budget Report for October 2016**

Benchmark 83%

| Department | Actual | Budget | Percent | Variance |
|--------------------------------------|------------------------|------------------------|---------------|----------------|
| REVENUE | | | | |
| Legislative | \$ 2,527,003.28 | \$ 2,561,956.74 | 98.64% | 15.64% |
| Administration | \$ 54,066.34 | \$ 164,640.00 | 32.84% | -50.16% |
| Public Works | \$ 5,209.05 | \$ 19,800.00 | 26.31% | -56.69% |
| Water & Sewer | \$ 119,849.92 | \$ 162,000.00 | 73.98% | -9.02% |
| Roads & Streets | \$ 968.32 | \$ 1,500.00 | 64.55% | -18.45% |
| Landfill & Recycling | \$ 107,974.47 | \$ 118,885.00 | 90.82% | 7.82% |
| Protective Services (Animal Control) | \$ 1,798.00 | \$ 1,400.00 | 128.43% | 45.43% |
| Fire Department | \$ 67,834.54 | \$ 77,284.77 | 87.77% | 4.77% |
| FireSmart | \$ 20,000.00 | \$ 45,000.00 | 44.44% | -38.56% |
| Convention Centre | \$ 36,991.10 | \$ 40,250.00 | 91.90% | 8.90% |
| Mezzanine | \$ 8,090.02 | \$ 5,000.00 | 161.80% | 78.80% |
| Community Hall / Curling Rink | \$ 114.29 | \$ - | | -83.00% |
| Swimming Pool | \$ 9,805.22 | \$ 14,820.00 | 66.16% | -16.84% |
| Arena | \$ 17,214.88 | \$ 50,000.00 | 34.43% | -48.57% |
| Total Revenue | \$ 2,976,919.43 | \$ 3,262,536.51 | 91.25% | 8.25% |
| EXPENSES | | | | |
| Legislative | \$ 84,146.30 | \$ 166,832.02 | 50.44% | -32.56% |
| Administration | \$ 367,623.21 | \$ 781,342.34 | 47.05% | -35.95% |
| Public Works | \$ 318,729.37 | \$ 452,839.51 | 70.38% | -12.62% |
| Water & Sewer | \$ 307,925.76 | \$ 472,538.29 | 65.16% | -17.84% |
| Roads & Streets | \$ 47,145.67 | \$ 108,500.00 | 43.45% | -39.55% |
| Landfill & Recycling | \$ 200,826.73 | \$ 260,351.95 | 77.14% | -5.86% |
| Protective Services (Animal Control) | \$ 876.21 | \$ 2,040.00 | 42.95% | -40.05% |
| Fire Department | \$ 80,809.63 | \$ 127,113.95 | 63.57% | -19.43% |
| FireSmart | \$ 7,200.00 | \$ 45,000.00 | 16.00% | -67.00% |
| Convention Centre | \$ 71,158.35 | \$ 102,190.03 | 69.63% | -13.37% |
| Mezzanine | \$ 6,844.90 | \$ 8,485.00 | 80.67% | -2.33% |
| Community Hall / Curling Rink | \$ 11,477.29 | \$ 12,520.10 | 91.67% | 8.67% |
| Swimming Pool | \$ 80,545.93 | \$ 113,445.05 | 71.00% | -12.00% |
| Arena | \$ 100,188.10 | \$ 155,354.10 | 64.49% | -18.51% |
| Transfer to Capital Budget | \$ 559,978.00 | \$ 559,978.00 | 100.00% | 17.00% |
| Total Expenses | \$ 2,245,475.45 | \$ 3,368,530.34 | 66.66% | -16.34% |
| O&M Surplus / Shortfall | \$ 731,443.98 | -\$ 105,993.83 | | |
| Capital Surplus / Shortfall | \$ 65,377.01 | | | |
| Total Surplus / Shortfall | \$ 796,820.99 | | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Legislative

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-----------------------------------|------------------------|------------------------|---------------|----------------|
| REVENUE | | | | | |
| 4010 | Taxes - Residential | \$ 431,886.71 | \$ 432,481.68 | 99.86% | 16.86% |
| 4020 | Taxes - Non-Residential | \$ 200,074.17 | \$ 200,247.81 | 99.91% | 16.91% |
| 4030 | Taxes - Agricultural | \$ 30,463.72 | \$ 30,463.71 | 100.00% | 17.00% |
| 4060 | Taxes - Local Improvement Charges | \$ 24,836.00 | \$ 24,836.00 | 100.00% | 17.00% |
| 4070 | Grant In Lieu - Federal Gov't | \$ 50,953.50 | \$ 50,953.50 | 100.00% | 17.00% |
| 4080 | Grant In Lieu - Yukon Gov't | \$ 97,157.19 | \$ 95,542.72 | 101.69% | 18.69% |
| 4090 | Grant In Lieu - CBC | \$ 229.32 | \$ 229.32 | 100.00% | 17.00% |
| 4100 | Tax Penalties & Costs | \$ 4,496.01 | \$ 4,000.00 | 112.40% | 29.40% |
| 4110 | Return on Investments (Interest) | \$ - | \$ 30,000.00 | 0.00% | -83.00% |
| 4145 | Facility Rentals Grants | \$ 13,704.66 | \$ 20,000.00 | 68.52% | -14.48% |
| 4150 | Comprehensive Municipal Grant | \$ 1,673,202.00 | \$ 1,673,202.00 | 100.00% | 17.00% |
| Total Revenue | | \$ 2,527,003.28 | \$ 2,561,956.74 | 98.64% | 15.64% |
| EXPENSE | | | | | |
| 6005 | AYC AGM | \$ 2,280.00 | \$ 3,500.00 | 65.14% | -17.86% |
| 6010 | AYC Board Meetings | \$ 250.00 | \$ 1,800.00 | 13.89% | -69.11% |
| 6020 | AYC Membership | \$ 16,732.02 | \$ 16,732.02 | 100.00% | 17.00% |
| 6030 | Committee Meetings | \$ 8,637.50 | \$ 17,600.00 | 49.08% | -33.92% |
| 6035 | Council Meetings | \$ 14,585.00 | \$ 19,200.00 | 75.96% | -7.04% |
| 6040 | CPR Committee | \$ 1,756.15 | \$ 2,500.00 | 70.25% | -12.75% |
| 6050 | Grants to Ind. / Org. - Cash | \$ 3,696.54 | \$ 10,000.00 | 36.97% | -46.03% |
| 6051 | Grants to Ind. / Org. - In Kind | \$ 13,717.50 | \$ 20,000.00 | 68.59% | -14.41% |
| 6055 | Grants - CPIG | \$ 622.50 | \$ 25,000.00 | 2.49% | -80.51% |
| 6060 | Halloween Fireworks | \$ 1,500.00 | \$ 1,500.00 | 100.00% | 17.00% |
| 6070 | Hospitality | \$ 1,638.75 | \$ 5,500.00 | 29.80% | -53.20% |
| 6075 | Other Honoraria | \$ 9,386.70 | \$ 20,000.00 | 46.93% | -36.07% |
| 6080 | Per Diem/ Annual Travel Allowance | \$ 2,857.15 | \$ 3,650.00 | 78.28% | -4.72% |
| 6081 | Strategic Planning | \$ 1,200.00 | \$ 10,000.00 | 12.00% | -71.00% |
| 6084 | Telephone | \$ 500.50 | \$ 600.00 | 83.42% | 0.42% |
| 6085 | Travel | \$ 4,035.99 | \$ 8,500.00 | 47.48% | -35.52% |
| 6090 | Workers' Compensation | \$ 750.00 | \$ 750.00 | 100.00% | 17.00% |
| Total Expense | | \$ 84,146.30 | \$ 166,832.02 | 50.44% | -32.56% |
| Surplus / Shortfall | | \$ 2,442,856.98 | \$ 2,395,124.72 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Administration

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------|--------------------------------------|---------------------|----------------------|---------------|----------------|
| REVENUE | | | | | |
| 4210 | Business Licenses | \$ 8,711.32 | \$ 9,200.00 | 94.69% | 11.69% |
| 4220 | Contract Services - Admin | \$ 199.64 | \$ 300.00 | 66.55% | -16.45% |
| 4230 | Council Chamber Fees | \$ 4,383.80 | \$ 4,500.00 | 97.42% | 14.42% |
| 4240 | Development Permits | \$ 190.00 | \$ 200.00 | 95.00% | 12.00% |
| 4250 | Grants - Canada Day | \$ 1,350.00 | \$ 1,350.00 | 100.00% | 17.00% |
| 4260 | Grants - Yukon Lottery Corporation | \$ 20,500.00 | \$ 20,500.00 | 100.00% | 17.00% |
| 4270 | Interest Earned - Other | \$ 10.28 | \$ 50.00 | 20.56% | -62.44% |
| 4280 | Misc. Revenue - Admin | \$ 921.34 | \$ 6,000.00 | 15.36% | -67.64% |
| 4290 | Photocopy & Fax | \$ 740.73 | \$ 1,300.00 | 56.98% | -26.02% |
| 4300 | Seniors Salary Contribution | \$ 2,671.92 | \$ 5,650.00 | 47.29% | -35.71% |
| 4310 | Seniors Telephone Agreement | \$ 470.31 | \$ 1,900.00 | 24.75% | -58.25% |
| 4320 | Tax Certificates | \$ 195.00 | \$ 150.00 | 130.00% | 47.00% |
| 4330 | Tourism Marketing Fund | \$ 2,200.00 | \$ 2,000.00 | 110.00% | 27.00% |
| 4340 | Training Trust Funds | \$ 1,522.00 | \$ 3,300.00 | 46.12% | -36.88% |
| 4365 | Contribution Agreement - Asset Mgmt | \$ 10,000.00 | \$ 40,000.00 | 25.00% | -58.00% |
| 4367 | Contribution Agreement - Energy Plan | \$ - | \$ 10,000.00 | 0.00% | -83.00% |
| 4370 | Contribution Agreement - RED | \$ - | \$ 55,000.00 | 0.00% | -83.00% |
| 4535 | Student Employment Funding | \$ - | \$ 3,240.00 | 0.00% | -83.00% |
| Total Revenue | | \$ 54,066.34 | \$ 164,640.00 | 32.84% | -50.16% |
| EXPENSE | | | | | |
| 6110 | Advertising and Publications | \$ 10,810.12 | \$ 10,000.00 | 108.10% | 25.10% |
| 6120 | AASC Small Projects | \$ - | \$ 3,000.00 | 0.00% | -83.00% |
| 6130 | Audit Fees | \$ 34,156.05 | \$ 45,000.00 | 75.90% | -7.10% |
| 6150 | Bank Charges and Interest | \$ 1,631.09 | \$ 2,400.00 | 67.96% | -15.04% |
| 6160 | CDC Small Projects | \$ - | \$ 3,000.00 | 0.00% | -83.00% |
| 6170 | Contract Services | \$ 8,092.88 | \$ 10,000.00 | 80.93% | -2.07% |
| 6175 | Communications | \$ - | \$ 5,000.00 | 0.00% | -83.00% |
| 6210 | EMO Planning | \$ - | \$ 5,000.00 | 0.00% | -83.00% |
| 6220 | Equipment | \$ 1,726.54 | \$ 5,000.00 | 34.53% | -48.47% |
| 6230 | Equipment Repairs | \$ - | \$ 900.00 | 0.00% | -83.00% |
| 6240 | Equipment Service Agreement | \$ 1,756.26 | \$ 3,500.00 | 50.18% | -32.82% |
| 6260 | Government Assessor | \$ 12,411.99 | \$ 12,000.00 | 103.43% | 20.43% |
| 6270 | Group Insurance | \$ 7,448.75 | \$ 15,000.00 | 49.66% | -33.34% |
| 6280 | Haines Junction Brochure | \$ 3,876.36 | \$ 10,000.00 | 38.76% | -44.24% |
| 6290 | Janitor Contract | \$ 4,178.94 | \$ 8,000.00 | 52.24% | -30.76% |
| 6300 | Legal Fees | -\$ 1,799.09 | \$ 16,000.00 | -11.24% | -94.24% |
| 6305 | Legal / Negotiation Fees - Union | \$ 45,160.50 | \$ - | | -83.00% |
| 6320 | Office Lease Fees | \$ 25,000.00 | \$ 25,000.00 | 100.00% | 17.00% |
| 6330 | Office Supplies | \$ 4,864.70 | \$ 4,200.00 | 115.83% | 32.83% |
| 6335 | Plans - Asset Management | \$ - | \$ 40,000.00 | 0.00% | -83.00% |

| | | | | | | | |
|---------------------|-------------------------------------|-----|------------|-----|------------|---------|---------|
| 6337 | Plans - Energy Plan | \$ | - | \$ | 10,000.00 | 0.00% | -83.00% |
| 6345 | Plans - Recreation | \$ | - | \$ | 5,000.00 | 0.00% | -83.00% |
| 6350 | Plans - Zoning Bylaw | \$ | - | \$ | 15,000.00 | 0.00% | -83.00% |
| 6360 | Postage | \$ | 1,858.76 | \$ | 3,000.00 | 61.96% | -21.04% |
| 6370 | Recreation Grants | \$ | 7,203.40 | \$ | 20,500.00 | 35.14% | -47.86% |
| 6380 | Registration / Memberships | \$ | 605.00 | \$ | 3,000.00 | 20.17% | -62.83% |
| 6390 | RRSP ER | \$ | 7,101.65 | \$ | 11,000.00 | 64.56% | -18.44% |
| 6400 | Salaries | \$ | 142,910.50 | \$ | 294,000.00 | 48.61% | -34.39% |
| 6405 | Salaries - RED Position | \$ | - | \$ | 110,000.00 | 0.00% | -83.00% |
| 6410 | Salaries - ER Contributions | \$ | 11,019.56 | \$ | 15,000.00 | 73.46% | -9.54% |
| 6420 | Salaries - Seniors | \$ | 4,448.10 | \$ | 5,000.00 | 88.96% | 5.96% |
| 6430 | Salaries - Seniors ER Contributions | \$ | 402.89 | \$ | 650.00 | 61.98% | -21.02% |
| 6440 | Salaries - Vacation Allowance | \$ | 5,322.94 | \$ | 8,000.00 | 66.54% | -16.46% |
| 6450 | Special Events | \$ | 2,183.44 | \$ | 10,000.00 | 21.83% | -61.17% |
| 6460 | Sundry Supplies | \$ | 168.28 | \$ | 500.00 | 33.66% | -49.34% |
| 6470 | Telephone | \$ | 4,197.82 | \$ | 4,600.00 | 91.26% | 8.26% |
| 6480 | Telephone - Seniors | \$ | 1,631.69 | \$ | 1,900.00 | 85.88% | 2.88% |
| 6500 | Training | \$ | 1,622.95 | \$ | 10,000.00 | 16.23% | -66.77% |
| 6510 | Travel | \$ | 4,374.82 | \$ | 8,000.00 | 54.69% | -28.31% |
| 6520 | Utilities - Heat | \$ | 4,877.07 | \$ | 12,500.00 | 39.02% | -43.98% |
| 6530 | Utilities - Power | \$ | 5,186.91 | \$ | 7,500.00 | 69.16% | -13.84% |
| 6540 | Workers' Compensation | \$ | 3,192.34 | \$ | 3,192.34 | 100.00% | 17.00% |
| Total Expense | | \$ | 367,623.21 | \$ | 781,342.34 | 47.05% | -35.95% |
| Surplus / Shortfall | | -\$ | 313,556.87 | -\$ | 616,702.34 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Public Works

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-------------------------------------|-----------------------|-----------------------|---------------|----------------|
| REVENUE | | | | | |
| 4510 | Contract Services - Public Works | \$ 4,714.29 | \$ 500.00 | 942.86% | 859.86% |
| 4520 | Equipment Rental - Public Works | \$ 104.76 | \$ 1,000.00 | 10.48% | -72.52% |
| 4530 | Surplus Goods Sales | \$ - | \$ 15,000.00 | 0.00% | -83.00% |
| 4540 | Training Trust Funds - Public Works | \$ 390.00 | \$ 3,300.00 | 11.82% | -71.18% |
| Total Revenue | | \$ 5,209.05 | \$ 19,800.00 | 26.31% | -56.69% |
| EXPENSE | | | | | |
| 6720 | Building Insurance | \$ 3,079.58 | \$ 3,079.58 | 100.00% | 17.00% |
| 6730 | Building O&M | \$ 2,106.01 | \$ 2,500.00 | 84.24% | 1.24% |
| 6740 | Cemetery O&M | \$ 811.62 | \$ 5,000.00 | 16.23% | -66.77% |
| 6750 | Contract Services | \$ 390.00 | \$ 10,500.00 | 3.71% | -79.29% |
| 6760 | Equipment Insurance | \$ 4,472.21 | \$ 4,472.21 | 100.00% | 17.00% |
| 6770 | Equipment Rental | \$ - | \$ 5,000.00 | 0.00% | -83.00% |
| 6780 | Equipment Repair & Maintenance | \$ 7,373.67 | \$ 25,000.00 | 29.49% | -53.51% |
| 6785 | Equipment Acquisition - Non-Capital | \$ 2,549.85 | \$ 5,000.00 | 51.00% | -32.00% |
| 6800 | Fuel & Oil | \$ 18,088.53 | \$ 32,000.00 | 56.53% | -26.47% |
| 6810 | Janitorial Supplies | \$ 40.47 | \$ 500.00 | 8.09% | -74.91% |
| 6820 | Mosquito Control | \$ - | \$ 12,500.00 | 0.00% | -83.00% |
| 6830 | Property & Garden Maintenance | \$ 5,881.82 | \$ 5,000.00 | 117.64% | 34.64% |
| 6840 | Salaries | \$ 191,416.25 | \$ 232,000.00 | 82.51% | -0.49% |
| 6850 | Salaries - ER Contributions | \$ 15,290.51 | \$ 17,500.00 | 87.37% | 4.37% |
| 6860 | Salaries - Vacation Allowance | \$ 12,635.68 | \$ 12,000.00 | 105.30% | 22.30% |
| 6865 | Salaries - Group Insurance | \$ 19,461.34 | \$ 23,203.32 | 83.87% | 0.87% |
| 6866 | Salaries - RRSP ER | \$ 13,675.44 | \$ 17,821.44 | 76.74% | -6.26% |
| 6870 | Small Tools & Parts | \$ 5,827.65 | \$ 10,600.00 | 54.98% | -28.02% |
| 6875 | Safety Clothing | \$ 665.29 | \$ 7,000.00 | 9.50% | -73.50% |
| 6880 | Telephone | \$ 3,225.00 | \$ 3,770.00 | 85.54% | 2.54% |
| 6890 | Training / Membership | \$ 675.00 | \$ 5,000.00 | 13.50% | -69.50% |
| 6900 | Travel | \$ 395.95 | \$ 400.00 | 98.99% | 15.99% |
| 6910 | Utilities - Heat | \$ 2,022.74 | \$ 2,000.00 | 101.14% | 18.14% |
| 6920 | Utilities - Power | \$ 3,651.80 | \$ 6,000.00 | 60.86% | -22.14% |
| 6930 | Workers' Compensation | \$ 4,992.96 | \$ 4,992.96 | 100.00% | 17.00% |
| Total Expense | | \$ 318,729.37 | \$ 452,839.51 | 70.38% | -12.62% |
| Surplus / Shortfall | | -\$ 313,520.32 | -\$ 433,039.51 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Water & Sewer

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-----------------------------------|-----------------------|-----------------------|---------------|----------------|
| REVENUE | | | | | |
| 4610 | Water & Sewer - Services | \$ 107,553.37 | \$ 140,000.00 | 76.82% | -6.18% |
| 4620 | Water & Sewer - Truck Fill | \$ 12,296.55 | \$ 16,000.00 | 76.85% | -6.15% |
| 4650 | Training Trust Funds - W&S | \$ - | \$ 6,000.00 | 0.00% | -83.00% |
| Total Revenue | | \$ 119,849.92 | \$ 162,000.00 | 73.98% | -9.02% |
| EXPENSE | | | | | |
| 7010 | Arsenic Media Reserve | \$ 40,400.00 | \$ 40,000.00 | 101.00% | 18.00% |
| 7020 | Building Insurance | \$ 22,646.29 | \$ 24,066.29 | 94.10% | 11.10% |
| 7030 | Building O&M | \$ 886.66 | \$ 19,000.00 | 4.67% | -78.33% |
| 7040 | Chlorine & Chemicals | \$ 11,294.54 | \$ 10,000.00 | 112.95% | 29.95% |
| 7050 | Contract Services | \$ 17,010.09 | \$ 50,000.00 | 34.02% | -48.98% |
| 7055 | Contract Services - SCADA Support | \$ 1,738.25 | \$ 6,000.00 | 28.97% | -54.03% |
| 7060 | Debenture Payment | \$ 28,912.00 | \$ 28,912.00 | 100.00% | 17.00% |
| 7070 | Equipment Rental | \$ 765.00 | \$ 7,500.00 | 10.20% | -72.80% |
| 7080 | Equipment Repair | \$ 185.18 | \$ 15,000.00 | 1.23% | -81.77% |
| 7090 | Freight | \$ 1,088.53 | \$ 2,000.00 | 54.43% | -28.57% |
| 7100 | Hydrants | \$ 4,100.80 | \$ 10,000.00 | 41.01% | -41.99% |
| 7110 | Lagoon Maintenance | \$ 3,957.69 | \$ 17,500.00 | 22.62% | -60.38% |
| 7120 | Pipes & Fittings | \$ 8,335.36 | \$ 16,000.00 | 52.10% | -30.90% |
| 7130 | Salaries | \$ 87,835.33 | \$ 95,000.00 | 92.46% | 9.46% |
| 7131 | Salaries - Water Checks | \$ - | \$ 9,360.00 | 0.00% | -83.00% |
| 7135 | Salaries - ER Contributions | \$ 5,865.99 | \$ 7,500.00 | 78.21% | -4.79% |
| 7145 | Supplies | \$ 2,413.38 | \$ 5,000.00 | 48.27% | -34.73% |
| 7150 | Telephone & Radio | \$ 7,975.04 | \$ 9,200.00 | 86.69% | 3.69% |
| 7155 | Small Tools & Parts | \$ 1,028.26 | \$ 1,500.00 | 68.55% | -14.45% |
| 7160 | Training / Memberships | \$ 685.00 | \$ 9,000.00 | 7.61% | -75.39% |
| 7165 | Travel | \$ 1,793.10 | \$ 5,000.00 | 35.86% | -47.14% |
| 7170 | Utilities - Heat | \$ 2,482.69 | \$ 3,500.00 | 70.93% | -12.07% |
| 7175 | Utilities - Power | \$ 55,026.58 | \$ 80,000.00 | 68.78% | -14.22% |
| 7180 | Workers' Compensation | \$ 1,500.00 | \$ 1,500.00 | 100.00% | 17.00% |
| Total Expense | | \$ 307,925.76 | \$ 472,538.29 | 65.16% | -17.84% |
| Surplus / Shortfall | | -\$ 188,075.84 | -\$ 310,538.29 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Roads & Streets

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-----------------------------------|----------------------|-----------------------|---------------|----------------|
| REVENUE | | | | | |
| 4710 | Roads & Streets Asset Sales | \$ 968.32 | \$ 1,500.00 | 64.55% | -18.45% |
| 4720 | Roads & Streets Contract Services | \$ - | \$ - | | |
| Total Revenue | | \$ 968.32 | \$ 1,500.00 | 64.55% | -18.45% |
| EXPENSE | | | | | |
| 7210 | Calcium Chloride | \$ - | \$ 4,000.00 | 0.00% | -83.00% |
| 7220 | Cold Mix | \$ - | \$ 5,000.00 | 0.00% | -83.00% |
| 7230 | Contract Services | \$ 6,831.19 | \$ 15,000.00 | 45.54% | -37.46% |
| 7240 | Culverts & Ditches | \$ - | \$ 4,500.00 | 0.00% | -83.00% |
| 7250 | Equipment Repairs | \$ - | \$ 1,500.00 | 0.00% | -83.00% |
| 7270 | Salaries | \$ 18,168.81 | \$ 35,000.00 | 51.91% | -31.09% |
| 7280 | Salaries - ER Contributions | \$ 1,220.76 | \$ 2,500.00 | 48.83% | -34.17% |
| 7290 | Sand & Gravel | \$ - | \$ 10,000.00 | 0.00% | -83.00% |
| 7300 | Signs | \$ - | \$ 5,000.00 | 0.00% | -83.00% |
| 7310 | Streetlights | \$ 20,924.91 | \$ 26,000.00 | 80.48% | -2.52% |
| Total Expense | | \$ 47,145.67 | \$ 108,500.00 | 43.45% | -39.55% |
| Surplus / Shortfall | | -\$ 46,177.35 | -\$ 107,000.00 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Landfill & Recycling

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|------------------------------------|----------------------|-----------------------|---------------|---------------|
| REVENUE | | | | | |
| 4820 | User Fees - Gov't / Institutional | \$ 6,585.00 | \$ 8,085.00 | 81.45% | -1.55% |
| 4830 | User Fees - CAFN Agreement | \$ 23,595.90 | \$ 16,000.00 | 147.47% | 64.47% |
| 4835 | Groundwater Monitoring | \$ 5,200.00 | \$ 8,800.00 | 59.09% | -23.91% |
| 4845 | Beverage Container Refunds | \$ 48,293.57 | \$ 55,000.00 | 87.81% | 4.81% |
| 4855 | Recycle Centre Operating Grant | \$ 24,300.00 | \$ 27,000.00 | 90.00% | 7.00% |
| 4860 | Training Trust Funds | \$ - | \$ 4,000.00 | 0.00% | -83.00% |
| Total Revenue | | \$ 107,974.47 | \$ 118,885.00 | 90.82% | 7.82% |
| EXPENSE | | | | | |
| 7410 | Building Insurance | \$ 1,332.57 | \$ 1,332.57 | 100.00% | 17.00% |
| 7420 | Building O&M | \$ 1,030.99 | \$ 10,000.00 | 10.31% | -72.69% |
| 7430 | Contract Services | \$ 8,830.06 | \$ 7,500.00 | 117.73% | 34.73% |
| 7440 / 7445 | Equipment Repair | \$ 1,321.97 | \$ 1,000.00 | 132.20% | 49.20% |
| 7450 | Hydrogeologic Testing | \$ 8,083.97 | \$ 8,800.00 | 91.86% | 8.86% |
| 7455 | Landfill Closure Fees | \$ - | \$ 3,500.00 | 0.00% | -83.00% |
| 7460 | Recycle Pick Up | \$ 15,279.51 | \$ 19,968.00 | 76.52% | -6.48% |
| 7465 | Recycle Refunds Paid Out | \$ 34,124.35 | \$ 40,000.00 | 85.31% | 2.31% |
| 7470 | Telephone - Recycle Centre | \$ 923.90 | \$ 1,110.00 | 83.23% | 0.23% |
| 7480 | Salaries | \$ 60,777.42 | \$ 54,917.00 | 110.67% | 27.67% |
| 7485 | Salaries - Recycle Centre | \$ 32,494.80 | \$ 48,000.00 | 67.70% | -15.30% |
| 7490 | Salaries - ER Contributions | \$ 3,944.10 | \$ 4,000.00 | 98.60% | 15.60% |
| 7495 | Salaries ER Cont. - Recycle Centre | \$ 2,276.68 | \$ 3,500.00 | 65.05% | -17.95% |
| 7500 / 7501 | Salaries - Vacation Allowance | \$ 2,000.00 | \$ 4,000.00 | 50.00% | -33.00% |
| 7505 / 7507 | Salaries - Group Insurance | \$ 6,763.88 | \$ 8,023.20 | 84.30% | 1.30% |
| 7506 / 7508 | Salaries - RRSF ER | \$ 3,223.94 | \$ 4,631.00 | 69.62% | -13.38% |
| 7510 / 7515 | Small Tools & Equipment | \$ 1,492.45 | \$ 2,500.00 | 59.70% | -23.30% |
| 7520 | Special Waste Disposal Costs | \$ 11,971.73 | \$ 25,000.00 | 47.89% | -35.11% |
| 7530 | Telephone | \$ 350.00 | \$ 420.00 | 83.33% | 0.33% |
| 7540 | Training | \$ - | \$ 4,000.00 | 0.00% | -83.00% |
| 7545 | Training - Recycle Centre | \$ - | \$ 2,000.00 | 0.00% | -83.00% |
| 7550 | Utilities - Heat | \$ 857.38 | \$ 2,000.00 | 42.87% | -40.13% |
| 7560 / 7565 | Utilities - Power | \$ 2,296.86 | \$ 2,700.00 | 85.07% | 2.07% |
| 7570 / 7575 | Workers' Compensation | \$ 1,450.17 | \$ 1,450.18 | 100.00% | 17.00% |
| Total Expense | | \$ 200,826.73 | \$ 260,351.95 | 77.14% | -5.86% |
| Surplus / Shortfall | | -\$ 92,852.26 | -\$ 141,466.95 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Protective Services - Animal Control

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-------------------------------------|--------------------|--------------------|----------------|----------------|
| REVENUE | | | | | |
| 4910 | Animal - Fines | \$ 970.00 | \$ 650.00 | 149.23% | 66.23% |
| 4920 | Animal - Impound Fees | \$ 300.00 | \$ 250.00 | 120.00% | 37.00% |
| 4930 | Animal - Licenses | \$ 528.00 | \$ 500.00 | 105.60% | 22.60% |
| Total Revenue | | \$ 1,798.00 | \$ 1,400.00 | 128.43% | 45.43% |
| EXPENSE | | | | | |
| 7610 | Animal Control Building O&M | \$ 80.00 | \$ 100.00 | 80.00% | -3.00% |
| 7620 | Animal Control Contract Services | \$ - | \$ 740.00 | 0.00% | -83.00% |
| 7630 | Animal Control Salaries | \$ 713.65 | \$ 1,000.00 | 71.37% | -11.64% |
| 7640 | Animal Control Salaries - ER Contri | \$ 49.56 | \$ 100.00 | 49.56% | -33.44% |
| 7650 | Animal Control Sundry Supplies | \$ 33.00 | \$ 100.00 | 33.00% | -50.00% |
| Total Expense | | \$ 876.21 | \$ 2,040.00 | 42.95% | -40.05% |
| Surplus / Shortfall | | \$ 921.79 | -\$ 640.00 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Fire Department

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-------------------------------------|----------------------|----------------------|---------------|----------------|
| REVENUE | | | | | |
| 5010 | Fire Agreement - CAFN | \$ 14,654.02 | \$ 16,500.00 | 88.81% | 5.81% |
| 5030 | Fire Hall Lease Fees | \$ 53,180.52 | \$ 56,784.77 | 93.65% | 10.65% |
| 5040 | Training Trust Funds | \$ - | \$ 4,000.00 | 0.00% | -83.00% |
| Total Revenue | | \$ 67,834.54 | \$ 77,284.77 | 87.77% | 4.77% |
| EXPENSE | | | | | |
| 7700 | Fire Attendance | \$ - | \$ 12,000.00 | 0.00% | -83.00% |
| 7710 | Fire Chief Honorarium | \$ 2,700.00 | \$ 5,400.00 | 50.00% | -33.00% |
| 7715 | Fire Equipment | \$ - | \$ 7,000.00 | 0.00% | -83.00% |
| 7720 | Fire Equipment Repair & Maintenance | \$ 5,843.23 | \$ 6,000.00 | 97.39% | 14.39% |
| 7730 | Fire Equipment Insurance | \$ 4,227.61 | \$ 4,227.61 | 100.00% | 17.00% |
| 7740 | Fire ER Contributions (WCB) | \$ 4,784.80 | \$ 5,981.00 | 80.00% | -3.00% |
| 7750 | Fire Hall Building Insurance | \$ 3,080.34 | \$ 3,080.34 | 100.00% | 17.00% |
| 7760 | Fire Hall Building O&M | \$ 2,186.08 | \$ 6,000.00 | 36.43% | -46.57% |
| 7770 | Fire Hall Lease | \$ 35,000.00 | \$ 35,000.00 | 100.00% | 17.00% |
| 7780 | Fire Hall Salaries - Public Works | \$ 1,169.58 | \$ 1,500.00 | 77.97% | -5.03% |
| 7790 | Fire Hall Utilities - Heat | \$ 4,370.99 | \$ 8,000.00 | 54.64% | -28.36% |
| 7800 | Fire Hall Utilities - Power | \$ 2,049.58 | \$ 2,500.00 | 81.98% | -1.02% |
| 7810 | Fire Honorariums | \$ 1,350.00 | \$ 8,100.00 | 16.67% | -66.33% |
| 7820 | Fire Radio License / Alarm | \$ 3,683.30 | \$ 4,375.00 | 84.19% | 1.19% |
| 7830 | Fire Sundry Supplies | \$ 150.94 | \$ 500.00 | 30.19% | -52.81% |
| 7840 | Fire Telephone | \$ 5,958.37 | \$ 7,150.00 | 83.33% | 0.33% |
| 7850 | Fire Small Tools and Parts | \$ 147.68 | \$ 300.00 | 49.23% | -33.77% |
| 7860 | Fire Training & Courses | \$ 100.00 | \$ 6,000.00 | 1.67% | -81.33% |
| 7870 | Fire Travel | \$ 287.86 | \$ 1,000.00 | 28.79% | -54.21% |
| 7880 | Fire Truck Maintenance | \$ 3,719.27 | \$ 3,000.00 | 123.98% | 40.98% |
| Total Expense | | \$ 80,809.63 | \$ 127,113.95 | 63.57% | -19.43% |
| Surplus / Shortfall | | -\$ 12,975.09 | -\$ 49,829.18 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

FireSmart

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|---------------------|---------------------|---------------------|---------------|----------------|
| REVENUE | | | | | |
| 5200 | FireSmart Revenue | \$ 20,000.00 | \$ 45,000.00 | 44.44% | -38.56% |
| Total Revenue | | \$ 20,000.00 | \$ 45,000.00 | 44.44% | -38.56% |
| EXPENSE | | | | | |
| 7900 | FireSmart Contract | \$ 7,200.00 | \$ 45,000.00 | 16.00% | -67.00% |
| Total Expense | | \$ 7,200.00 | \$ 45,000.00 | 16.00% | -67.00% |
| Surplus / Shortfall | | \$ 12,800.00 | \$ - | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Convention Centre

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-------------------------------------|----------------------|----------------------|---------------|----------------|
| REVENUE | | | | | |
| 5310 | Convention Centre Fees | \$ 11,576.81 | \$ 15,000.00 | 77.18% | -5.82% |
| 5320 | Convention Centre Contract Services | \$ 414.29 | \$ 250.00 | 165.72% | 82.72% |
| 5330 | Municipal Office Lease Fees | \$ 25,000.00 | \$ 25,000.00 | 100.00% | 17.00% |
| Total Revenue | | \$ 36,991.10 | \$ 40,250.00 | 91.90% | 8.90% |
| EXPENSE | | | | | |
| 8100 | Conv Centre Building Insurance | \$ 20,820.03 | \$ 20,820.03 | 100.00% | 17.00% |
| 8110 | Conv Centre Building R&M | \$ 9,703.40 | \$ 14,000.00 | 69.31% | -13.69% |
| 8120 | Conv Centre Contract Services | \$ 160.00 | \$ 100.00 | 160.00% | 77.00% |
| 8130 | Conv Centre Equipment & Repairs | \$ 6,805.58 | \$ 10,500.00 | 64.82% | -18.18% |
| 8150 | Conv Centre Janitor Contract | \$ 16,323.56 | \$ 26,000.00 | 62.78% | -20.22% |
| 8160 | Conv Centre Janitorial Supplies | \$ 1,373.28 | \$ 1,500.00 | 91.55% | 8.55% |
| 8170 | Conv Centre Salaries - Public Works | \$ 5,100.65 | \$ 8,000.00 | 63.76% | -19.24% |
| 8180 | Conv Centre Telephone | \$ 807.88 | \$ 970.00 | 83.29% | 0.29% |
| 8190 | Conv Centre Utilities - Heat | \$ 4,877.06 | \$ 13,000.00 | 37.52% | -45.48% |
| 8200 | Conv Centre Utilities - Power | \$ 5,186.91 | \$ 7,300.00 | 71.05% | -11.95% |
| Total Expense | | \$ 71,158.35 | \$ 102,190.03 | 69.63% | -13.37% |
| Surplus / Shortfall | | -\$ 34,167.25 | -\$ 61,940.03 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Mezzanine

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-----------------------------------|--------------------|---------------------|----------------|---------------|
| REVENUE | | | | | |
| 5410 | Mezzanine Fees | \$ 8,090.02 | \$ 5,000.00 | 161.80% | 78.80% |
| Total Revenue | | \$ 8,090.02 | \$ 5,000.00 | 161.80% | 78.80% |
| EXPENSE | | | | | |
| 8300 | Mezzanine Building O&M | \$ - | \$ 1,000.00 | 0.00% | -83.00% |
| 8310 | Mezzanine Janitor Contract | \$ 5,704.86 | \$ 6,000.00 | 95.08% | 12.08% |
| 8320 | Mezzanine Janitorial Supplies | \$ 74.00 | \$ 500.00 | 14.80% | -68.20% |
| 8330 | Mezzanine Salaries - Public Works | \$ 662.10 | \$ 500.00 | 132.42% | 49.42% |
| 8340 | Mezzanine Telephone | \$ 403.94 | \$ 485.00 | 83.29% | 0.29% |
| Total Expense | | \$ 6,844.90 | \$ 8,485.00 | 80.67% | -2.33% |
| Surplus / Shortfall | | \$ 1,245.12 | -\$ 3,485.00 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Community Hall & Curling Rink

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-------------------------------------|----------------------|----------------------|---------------|----------------|
| REVENUE | | | | | |
| 5440 | Community Hall / Curling Rink Fees | \$ 114.29 | \$ - | | -83.00% |
| Total Revenue | | \$ 114.29 | \$ - | | -83.00% |
| EXPENSE | | | | | |
| 8400 | Comm Hall Building Insurance | \$ 4,860.05 | \$ 4,860.05 | 100.00% | 17.00% |
| 8410 | Comm Hall Building O&M | \$ 113.99 | \$ 1,000.00 | 11.40% | -71.60% |
| 8460 | Comm Hall Public Works Salaries | \$ - | \$ 1,000.00 | 0.00% | -83.00% |
| 8480 | Comm Hall Telephone | \$ 403.94 | \$ - | | |
| 8500 | Comm Hall Utilities - Power | \$ 1,147.46 | \$ 800.00 | 143.43% | 60.43% |
| 8510 | Curling Rink Building Insurance | \$ 4,860.05 | \$ 4,860.05 | 100.00% | 17.00% |
| 8540 | Curling Rink Salaries -Public Works | \$ 91.80 | \$ - | | |
| Total Expense | | \$ 11,477.29 | \$ 12,520.10 | 91.67% | 8.67% |
| Surplus / Shortfall | | -\$ 11,363.00 | -\$ 12,520.10 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Swimming Pool

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|----------------------------------|----------------------|----------------------|---------------|----------------|
| REVENUE | | | | | |
| 5500 | Pool Fees | \$ 5,392.60 | \$ 8,500.00 | 63.44% | -19.56% |
| 5525 | Student Employment Funding | \$ 3,191.62 | \$ 4,320.00 | 73.88% | -9.12% |
| 5530 | Training Trust Funds - Pool | \$ 1,221.00 | \$ 2,000.00 | 61.05% | -21.95% |
| Total Revenue | | \$ 9,805.22 | \$ 14,820.00 | 66.16% | -16.84% |
| EXPENSE | | | | | |
| 8600 | Pool Building Insurance | \$ 4,860.05 | \$ 4,860.05 | 100.00% | 17.00% |
| 8610 | Pool Building O&M | \$ 1,510.99 | \$ 4,500.00 | 33.58% | -49.42% |
| 8620 | Pool Chemicals | \$ 1,878.25 | \$ 2,000.00 | 93.91% | 10.91% |
| 8640 | Pool Equipment & Repairs | \$ 1,074.47 | \$ 7,500.00 | 14.33% | -68.67% |
| 8660 | Pool Programs | \$ 340.00 | \$ 1,000.00 | 34.00% | -49.00% |
| 8670 | Pool Salaries | \$ 42,163.21 | \$ 57,000.00 | 73.97% | -9.03% |
| 8680 | Pool Salaries - ER Contributions | \$ 4,886.18 | \$ 6,800.00 | 71.86% | -11.14% |
| 8690 | Pool Salaries - Public Works | \$ 3,646.35 | \$ 7,500.00 | 48.62% | -34.38% |
| 8700 | Pool Small Tools & Parts | \$ 146.15 | \$ 200.00 | 73.08% | -9.92% |
| 8710 | Pool Special Events | \$ 146.22 | \$ - | | |
| 8730 | Pool Sundry Supplies | \$ 648.05 | \$ 600.00 | 108.01% | 25.01% |
| 8740 | Pool Telephone | \$ 403.94 | \$ 485.00 | 83.29% | 0.29% |
| 8750 | Pool Training | \$ 2,917.84 | \$ 3,000.00 | 97.26% | 14.26% |
| 8770 | Pool Utilities - Heat | \$ 8,849.49 | \$ 10,000.00 | 88.49% | 5.49% |
| 8780 | Pool Utilities - Power | \$ 7,074.74 | \$ 8,000.00 | 88.43% | 5.43% |
| Total Expense | | \$ 80,545.93 | \$ 113,445.05 | 71.00% | -12.00% |
| Surplus / Shortfall | | -\$ 70,740.71 | -\$ 98,625.05 | | |

Village of Haines Junction
 Department Budget Detail Report October 2016

Arena

Benchmark 83%

| Account Number | Account Description | Actual | Budget | Percent | Variance |
|----------------------------|-----------------------------------|----------------------|-----------------------|---------------|----------------|
| REVENUE | | | | | |
| 5590 | Arena Fees | \$ 17,214.88 | \$ 20,000.00 | 86.07% | 3.07% |
| 5599 | Surplus Equipment Sales | \$ - | \$ 30,000.00 | 0.00% | -83.00% |
| Total Revenue | | \$ 17,214.88 | \$ 50,000.00 | 34.43% | -48.57% |
| EXPENSE | | | | | |
| 8800 | Arena Building & Equip Insurance | \$ 19,689.10 | \$ 19,689.10 | 100.00% | 17.00% |
| 8810 | Arena Building O&M | \$ 6,970.14 | \$ 7,000.00 | 99.57% | 16.57% |
| 8820 | Arena Equipment | \$ 107.80 | \$ 3,000.00 | 3.59% | -79.41% |
| 8830 | Arena Equipment Repairs | \$ 9,454.47 | \$ 12,000.00 | 78.79% | -4.21% |
| 8840 | Arena Freight | \$ - | \$ 1,500.00 | 0.00% | -83.00% |
| 8850 | Arena Fuel & Oil | \$ 272.30 | \$ 750.00 | 36.31% | -46.69% |
| 8860 | Arena Salaries | \$ 17,822.15 | \$ 39,680.00 | 44.91% | -38.09% |
| 8870 | Arena Salaries - ER Contributions | \$ 2,786.26 | \$ 5,200.00 | 53.58% | -29.42% |
| 8880 | Arena Salaries - Public Works | \$ 3,610.95 | \$ 7,000.00 | 51.59% | -31.42% |
| 8890 | Arena Small Tools & Parts | \$ 300.41 | \$ 350.00 | 85.83% | 2.83% |
| 8900 | Arena Sundry Supplies | \$ 603.00 | \$ 700.00 | 86.14% | 3.14% |
| 8910 | Arena Telephone | \$ 403.94 | \$ 485.00 | 83.29% | 0.29% |
| 8920 | Arena Training | \$ 2,989.64 | \$ - | | |
| 8930 | Arena Utilities - Heat | \$ 5,580.70 | \$ 12,000.00 | 46.51% | -36.49% |
| 8940 | Arena Utilities - Power | \$ 29,597.24 | \$ 46,000.00 | 64.34% | -18.66% |
| Total Expense | | \$ 100,188.10 | \$ 155,354.10 | 64.49% | -18.51% |
| Surplus / Shortfall | | -\$ 82,973.22 | -\$ 105,354.10 | | |

Capital Projects

Budget Detail Report September 2016

| Account No. | Account Description | Actual | Budget | Percent |
|----------------------------|--|----------------------|------------------------|---------------|
| REVENUE | | | | |
| 5710 | Building Canada Fund | \$ - | \$ 4,280,000.00 | 0.00% |
| 5730 | CDF - Trail Development | \$ - | \$ 20,000.00 | 0.00% |
| 5760 | Comprehensive Municipal Grant - Cap | \$ 559,978.00 | \$ 559,978.00 | 100.00% |
| 5770 | Gas Tax Funds | \$ - | \$ 400,000.00 | 0.00% |
| 5895 | Proceeds from Property Owners (Block 9) | | \$ 24,422.00 | |
| 5900 | Transfer from Capital Reserves | \$ - | \$ 35,300.00 | 0.00% |
| Total Revenue | | \$ 559,978.00 | \$ 5,319,700.00 | 10.53% |
| EXPENSE | | | | |
| 9025 | Office Equipment - Photocopier | \$ 5,755.00 | \$ 8,000.00 | 71.94% |
| 9030 | Office Furniture | \$ - | \$ 30,000.00 | 0.00% |
| 9035 | Office - Carpet | \$ 26,200.88 | \$ 25,000.00 | 104.80% |
| 9040 | Recreation Facility Reserve | \$ 20,000.00 | \$ 20,000.00 | 100.00% |
| 9110 | Public Works Equipment | \$ 6,700.00 | \$ 150,000.00 | 4.47% |
| 9142 | WS Infrastructure Replacement | \$ - | \$ 300,000.00 | 0.00% |
| 9145 | Sewer System Force Main Upgrade | \$ - | \$ 1,000,000.00 | 0.00% |
| 9150 | Sewage Lift Station | \$ - | \$ 2,500,000.00 | 0.00% |
| 9165 | SCADA Historian Software | \$ - | \$ 5,000.00 | 0.00% |
| 9170 | Block 9 Sewer Connection | \$ 4,875.00 | \$ 91,700.00 | 5.32% |
| 9175 | Mobile Generator | \$ - | \$ 7,000.00 | 0.00% |
| 9180 | Lagoon Improvements | \$ - | \$ 430,000.00 | 0.00% |
| 9185 | Sewer Flusher Root Cutter | \$ 9,102.63 | \$ 10,000.00 | 91.03% |
| 9250 | Solid Waste Management System | \$ - | \$ 50,000.00 | 0.00% |
| 9310 | Fire Dept. Clothing / Gear | \$ - | \$ 20,000.00 | 0.00% |
| 9380 | Fire Department Reserve | \$ 125,000.00 | \$ 125,000.00 | 100.00% |
| 9405 | Conv. Ctr. Equipment - Dishwasher | \$ - | \$ 8,000.00 | 0.00% |
| 9415 | Conv. Ctr. Fire Suppression System | \$ 282,901.40 | \$ 400,000.00 | 70.73% |
| 9420 | Conv. Ctr. Renovations - History Display | \$ - | \$ 10,000.00 | 0.00% |
| 9425 | Conv. Ctr. Security Cameras | \$ - | \$ 10,000.00 | 0.00% |
| 9550 | Pool - Sandblast / Paint Steel Girders | \$ - | \$ 40,000.00 | 0.00% |
| 9605 | Arena Renovations - TK Box / Lockers | \$ - | \$ 15,000.00 | 0.00% |
| 9700 | Art Acquisition | \$ - | \$ 30,000.00 | 0.00% |
| 9750 | Community Beautification | \$ - | \$ 10,000.00 | 0.00% |
| | Legacy Trail | \$ 14,066.08 | \$ - | |
| 9756 | Trail Development | \$ - | \$ 15,000.00 | 0.00% |
| 9800 | Cemetery Improvements | \$ - | \$ 10,000.00 | 0.00% |
| Total Expense | | \$ 494,600.99 | \$ 5,319,700.00 | 9.30% |
| Surplus / Shortfall | | \$ 65,377.01 | \$ - | |

Art Acquisition Selection Committee
October 17, 2016

Present: Thomas Eckervogt, Chair
Rita Jux, Member
Yvonne Eleniak, Member
Mike Evans, Member (CDC Rep)

Absent: David Sillery, Member
CPR Rep (vacant)

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Agenda

#03-16 Moved Y. Eleniak Seconded R. Jux
 THAT the agenda be adopted as presented.

Motion #03-16 was CARRIED.

Approval of Minutes

#04-16 Moved Y. Eleniak Seconded R. Jux
 THAT the minutes of the Art Acquisition Selection Committee meeting of August 22, 2016 be approved as amended to add under Business Arising – “D. Sillery suggested that this was a project for the CDC to pursue, or for the AASC to pursue in conjunction with the CDC”; and under New Business, Giant Picture Frame – “D. Sillery questioned whether this project constituted art and whether it should not be done in conjunction with the CDC”.

Motion #04-16 was CARRIED.

Delegations

Bob Braun re: Location for Eagle Carving and Bike Racks

Mr. Braun was invited to attend the meeting to discuss the location for the eagle carving. He noted that during the last few months that the carving has been in the Convention Centre it has cracked on the bottom due to the dry air. It was agreed that the carving should be located outside and would need to be mounted on a raised platform. Mr. Braun explained that his suggestion is to attach the carving to an enclosed metal stand that would be anchored to a cement pad. This would also make it inaccessible to having people climb on it. Mr. Braun noted that Chetwynd B.C. has numerous chainsaw carvings which are finished with marine varnish. Mr. Braun would like to build the stand and apply up to five coats of marine varnish over the winter, making the carving ready for installation in the spring. The committee agreed that the preferred location would be the Junction Overlook and the specific site would be determined in the spring. It was suggested that it be positioned in the centre of a flower bed to discourage people getting too close.

Mr. Braun suggested the idea of bike stands with a bear or other animal or bird shape fabricated from flat bar on either end of the rack. It was suggested that the stands be made wide enough to accommodate fat tire bikes. The pool, the greenbelt on Klwane Street and adjacent to the laneway by the Village Bakery were locations suggested for the bike racks. It was noted that bike racks would fall under recreation. It was suggested that the CPR Committee be advised of the bike rack idea and requested for input on possible locations. It will be necessary for the committee to determine locations and themes and budget before proceeding with the project.

Business Arising

Prioritization of Ideas

Project ideas, timelines, budget and funding opportunities were discussed at length.

The following list was compiled:

- Grand Hall – sides of stage, curtains, ceiling – theme
- Bike racks – determine locations and research examples
- Giant picture frame – locations, specs and safety of foundation
- JAR acquisition and display – pending further information
- Art exchange – Haines Alaska (July 1 / July 4) – Yvonne to research
- Water tower mural – research liability, longevity of structure

Comedy / Tragedy Masks Proposal

The members present were not supportive of the idea as proposed to specify the combination of European and First Nation themes into one piece. After considerable discussion it was agreed that a non-specific call for proposals would be posted for an art piece for the Grand Hall. The proposal will include suggestions for locations and an explanation of the purpose and main uses of the room and allow the artist to determine the form and theme of the piece. The committee would like to pursue an invitation to CAFN to share and plan the space.

#05-16 Moved M. Evans Seconded Y. Eleniak
 THAT the Art Acquisition Selection Committee recommends to Council that a Request for Proposals be prepared for an art installation in the Grand Hall, walls adjacent to stage, sound panels, retractable seating curtains and ceiling to be suggested as possible locations, theme and piece to be determined by the artist.

Motion #05-16 was CARRIED.

#06-16 Moved M. Evans Seconded Y. Eleniak
 THAT the Art Acquisition Selection Committee requests Council's support to proceed with the water tower mural idea - to determine the project's legal, technical, longevity and liability issues.

Motion #06-16 was CARRIED.

#07-16 Moved M. Evans Seconded
 THAT the Art Acquisition Selection Committee requests Council's support to proceed with the giant picture frame idea - to determine location, structural considerations and engineering specifications for footings.

Motion #07-16 was CARRIED.

#08-16 Moved M. Evans Seconded
 THAT the Art Acquisition Selection Committee requests Council's support to proceed with the bike rack idea – to determine location, quantities and examples.

Motion #08-16 was CARRIED.

New Business

Brent Liddle – Exhibit Proposal

Mr. Liddle has provided an expression of interest to renew and upgrade the Cultural Landscape of Klwane exhibit which could include the addition of panels on First Nations

history and new photographic storylines for the fabric display. It was noted that the exhibit was commissioned as a millennium project and depicts the history of the establishment of the community. It was questioned whether there is a need and space to continue with additional decade panels and whether it would fall under the AASC's purview. A response will be given to Mr. Liddle explaining that the committee is not interested in pursuing the display at this time.

Junction Artist in Residence

The Junction Artist in Residence has extended an offer to the AASC to purchase one or more art pieces from the recently completed residency. The residency was a fashion / fabric art theme and the committee noted a concern on how a fabric piece would need to be displayed. It was noted that the committee approved support of the project in the initial stages but no formal monetary commitment was made.

CDC Strategic Plan

Mike explained that the CDC is currently doing a trail inventory and will be proceeding with highway corridor esthetics.

Next Meeting Date

The next meeting will be Monday, November 21, 2016.

Adjournment

The meeting adjourned at 9:20 p.m.

Donna Istchenko

From: Kari Johnston <krjohnst@gmail.com>
Sent: November-10-16 4:05 PM
To: Donna Istchenko
Subject: Re: JFFF Account

To Mayor and Council;

At present, the members of the Culture, Parks and Recreation (CPR) Committee maintain a bank account with TD Bank to pool our honoraria to form the Junction Function Funding Foundation (JFFF). Members of the CPR Committee may elect to contribute their honoraria to the JFFF in order to fund recreation opportunities in Haines Junction. Previously, we were able to transition signatories on this account through our local Haines Junction kiosk. The rules governing signatory authorization at TD Bank have changed and signatory transfer now needs to take place in Whitehorse.

A recommendation was put forward by the Village of Haines Junction Treasurer to close the bank account and create a line item for the Junction Function Funding Foundation within the Village of Haines Junction accounts. The JFFF membership understands that the Village's auditor has approved this transfer and that the committee will be able to designate these funds as per usual. As such, the JFFF membership requests that Council authorize the transfer of the Junction Function Funding Foundation TD Bank account to the Village of Haines Junction account. We understand that meeting honorariums will be allocated to the fund by journal entry and that JFFF disbursement cheques will be written from the Village of Haines Junction account.

Sincerely,

Kari Johnston

On Mon, Nov 7, 2016 at 12:01 PM, Kari Johnston <krjohnst@gmail.com> wrote:

Excellent news. I can write the letter.

Thanks Donna!!

On Nov 7, 2016 11:45 AM, "Donna Istchenko" <treasurer-vhj@yknet.ca> wrote:

I have received approval from the Village's auditor to have the JFFF funds integrated into the municipal bank account, there would be a line item for the funds balance and grants approved by the committee would be dispersed with a Village cheque. Meeting honorariums would be allocated to the fund balance via a journal entry. As the JFFF fund is not part of the actual committee, would someone be willing to write a letter to

Council requesting to do this? After Karina's term expires on November 25 Sharmane will be the only signatory on the account.

Thanks,

Donna

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Kari Johnston
867-335-0440