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Public Notice of Special Council Meeting (Yukon Municipal Act Section 206.02)

Pursuant to Yukon Municipal Act Section 206.02, a Special Council Meeting is hereby called on Thursday, September 17, 2020. The meeting will take place via Zoom conferencing and will begin at 6:00 p.m.

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In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing. Please visit the Village website (www.hainesjunctionyukon.com) or call the Village Office (634-7100) for instructions.

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Village of Haines Junction
Special Council Meeting
6:00 p.m. September 17, 2020
Via Zoom Conferencing

AGENDA

1. Call to Order
2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory
3. Adoption of Agenda
4. Declaration of Pecuniary Interest
5. ~~Adoption of Minutes of Regular and Special Council Meetings~~
6. ~~Proclamations~~
7. ~~Delegations~~
8. ~~Public Hearings and Public Input Sessions~~
9. ~~Old Business~~
10. New Business
 - a. RTC re Flag Policy #30-20
11. ~~Bylaws — Reports, Readings and Adoption~~
12. ~~Correspondence~~
13. ~~Council Reports and Notice of Motions~~
14. Questions from the Public
15. Motion to Close Meeting to the Public
16. Adjournment

The next Regular Council Meeting will take place at 7:00 p.m. on September 23, 2020, via Zoom conferencing.

**Report to Council
Village of Haines Junction
September 17, 2020**

RE: FLAG PROTOCOL POLICY

Recommendation:

That Council review this report and related Policy and Procedures and having made such changes as deemed desirable approve the Policy by Council Resolution.

Be it resolved by the Council of the Municipality of Haines Junction that Policy No. 30-20 Flag Protocol Policy be approved.

Background:

The Village does not have a Policy to guide decision making regarding the display of flags on the Village's five flag poles.

Council requested that staff draft a policy for Council approval

Current Status

The attached Policy No. 30-20 Flag Protocol Policy has been drafted for Council approval.

Conclusion

Council by reviewing this report, making such changes to the policy as deemed desirable and then approving Policy 30-20 Flag Protocol Policy by Resolution will exercise their oversight role in this matter.

Prepared by:

Dan Rodin, CAO

Village of Haines Junction Flag Protocol Policy #30-20

Objective

This Policy defines the which, how and when flags should be flown on the five (5) municipal flag poles outside the St. Elias Conference Centre.

Parameters

General

- The Flag of Canada will be flown pursuant to the guidelines defined by Canada
- Territorial, First Nation Government and Municipal Flags will be flown pursuant to the Canada Order of Precedence with the First Nation Government Flag being flown after the Municipal Flag.
- The fifth flagpole is designated as the Courtesy Pole.
- The decision to fly a flag on the Courtesy Pole will be made by Council.
- The Mayor will have the authority to make a decision on any flag protocol not covered by this policy.

Courtesy Pole

- Flags and banners will be flown on request of local organizations, territorial organizations, national organizations, and international organizations
- A request from the organization should be in writing or email
- Council Members and staff will also consider verbal requests.
- The organization does not necessarily have to be a registered society or corporation
- The flag or banner will be flown for one (1) week
- The flag or banner will be provided by the organization and the flag or banner must not be defaced, torn or frayed.
- In case of conflicting requests for the same time period, the following order of precedence will be followed:
 - International Organization;
 - National Organization;
 - Territorial Organization; and,
 - Local Organization.

Half-masting

- The Village will follow an abridged version of the mandatory half-mast protocols defined by Canada (current abridged version attached).
- The Village will also follow the direction of the Yukon Government
- The Village will also fly the municipal flag at half-mast at the passing of the current or previous Village Mayor or Councillor.
- The Village may upon resolution by Council determine to fly municipal flag at half-mast as a sign of respect at other times.

Adopted by Resolution #____ on the ____ day of _____ 20____.

Dan Rodin, Chief Administrative Officer

Flag Policy Procedures

Implementation

- Responsibility for implementing the Village of Haines Junction Flag Policy will be senior staff member of the Village of Haines Junction Public Works Department.

Replacement of Flags

- Flags will be replaced as soon as possible if they become defaced, torn or frayed

Definitions

- Half-masting it is defined as flying the Flags at exactly half-way down the flagpole

Federal Government Abridged Mandatory Half-masting

1. The Sovereign, the Governor General and the Prime Minister

Upon the death of the Sovereign, the current Governor General or the current Prime Minister, the Flag is flown at Half-mast on all federal buildings and establishments in Canada and abroad, including the Peace Tower, from the time of notification of death until sunset on the day of the funeral or the memorial service.

2. Sovereign's Family

Upon the death of the Sovereign's spouse, the Heir to the Throne or the Heir of the Heir to the Throne, the Flag is flown at Half-mast on all federal buildings and establishments in Canada and abroad, including the Peace Tower, from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service, the Half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

3. Former Governor General

Upon the death of a former Governor General, the Flag is flown at Half-mast on all federal buildings and establishments in Canada, including the Peace Tower, from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service, the Half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

4. Former Prime Minister

Upon the death of a former Prime Minister, the Flag is flown at Half-mast on all federal buildings and establishments in Canada, including the Peace Tower, from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service, the Half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

5. Chief Justice of Canada and Members of the Canadian Ministry

Upon the death of the current Chief Justice of Canada or a current member of the Canadian Ministry, the Flag is flown at Half-mast on all federal buildings and establishments in Canada, including the Peace Tower, from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service, the Half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

6. Lieutenant Governors

Upon the death of a current Lieutenant Governor, the Flag is flown at Half-mast on all federal buildings and establishments in the affected Province and on the Peace Tower, from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service, the Half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

7. Members of the House of Commons

Upon the death of a current member of the House of Commons, the Flag is flown at Half-mast:

- on all federal buildings and establishments in his or her riding, excluding the Peace Tower if the riding is in Ottawa, from the time of notification of death until sunset on the day of the funeral or the memorial service;
- on the Peace Tower from sunrise to sunset on the day of the funeral or the memorial service, as the case may be.

Special Days

The Flag will be Half-masted on all federal buildings and establishments in Canada, including the Peace Tower, from sunrise to sunset on the following days:

- April 28, Day of Mourning for Persons Killed or Injured in the Workplace (Workers' Mourning Day);
- June 23, National Day of Remembrance for Victims of Terrorism;
- Second Sunday in September, Firefighters' National Memorial Day, unless Half-masting occurs near the place where a memorial is being observed, then Half-masting can occur according to the prescribed order of service, until sunset;
- Last Sunday in September, Police and Peace Officers' National Memorial Day, unless Half-masting occurs near the place where a memorial is being observed, then Half-masting can occur according to the prescribed order of service, until sunset;
- November 11, Remembrance Day, unless Half-masting occurs at the National War Memorial or a place where remembrance is being observed, then Half-masting can occur at 11:00 or according to the prescribed order of service, until sunset;
- December 6, National Day of Remembrance and Action on Violence Against Women.

In addition, the Flag will be Half-masted on the Peace Tower:

- from sunrise to sunset on April 9, Vimy Ridge Day

Flying flags at half-mast

Flying flags at half-mast is a sign of respect and mourning for an individual or to mark a special day. The position of half-mast generally means the position of the flag is exactly half-way down the flag pole.

The Government of Canada determines the occasions when the Canadian flag is flown at half-mast. Apart from these occasions dictated by national protocol, the Premier of Yukon approves when Yukon flags fly at half-mast.

Days the flags fly at half-mast

- April 9: National Day of Remembrance of the Battle of Vimy Ridge;
- April 28: National Day of Mourning for Persons Killed or Injured in the Workplace;
- June 23: National Day of Remembrance for Victims of Terrorism;
- Last Sunday in September: Canadian Police and Peace Officers Memorial;
- November 11: Remembrance Day; and
- December 6: National Day of Remembrance and Action on Violence Against Women.

Occasions for half-masting flags at Government of Yukon buildings

Flags will be flown at half-mast at Government of Yukon buildings after the passing of people who hold the following positions:

- Commissioner of Yukon (current and former);
- Premier of Yukon (current and former);
- Speaker of the Yukon Legislative Assembly (current);
- member of the Yukon Executive Council (current);
- member of the Yukon Legislative Assembly (current);
- Yukon Supreme Court Chief Justice (current); and
- Yukon Member of Parliament (current).

Flags will be flown at half-mast outside the Yukon Legislative Assembly after the passing of people who hold the following positions:

- Yukon Member of Parliament (former);
- Yukon Senator (current and former);
- Yukon First Nations Chiefs and Grand Chief (current);
- member of the Yukon Executive Council (former);
- member of the Yukon Legislative Assembly (former);
- member of the Privy Council from Yukon; and
- mayor of Whitehorse (current).