



Village of Haines Junction
Regular Council Meeting
7:00 p.m. April 22, 2020
Council Chambers

In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing. Please visit the Village website (www.hainesjunctionyukon.com) or call the Village Office (634-7100) for instructions.

AGENDA

1. **Call to Order**
2. **Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
3. **Adoption of Agenda**
4. **Declaration of Pecuniary Interest**
5. **Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Council Minutes 2020-04-08
 - b. Draft Council Minutes 2020-04-14
6. **Proclamations**
7. **Delegations**
8. **Public Hearings and Public Input Sessions**
9. **Old Business**
 - a. RTC re Review of By-Election Postponement
10. **New Business**
 - a. Accounts Payable to April 22, 2020
11. **Bylaws – Reports, Readings and Adoption**
 - a. Bylaw #368-20, Council Procedural Bylaw #352-19 Amendment #1 – 3rd Reading
12. **Correspondence**
13. **Council Reports and Notice of Motions**
14. **Questions from the Public**
15. **Motion to Close Meeting to the Public**
16. **Adjournment**

The next Regular Council Meeting will take place at 7:00 p.m. on May 13, 2020, in Council Chambers.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

**Report to Council
Village of Haines Junction
Open Meeting
April 22, 2020**

RE: REVIEW OF BY-ELECTION POSTPONEMENT

Recommendation:

That Council review this report for information purposes and table the by-election review until their May 27, 2020, Council meeting.

Background

Council Member Courtney Quinn submitted her resignation which was accepted by Council Resolution at the January 22, 2020, Council Meeting. A by-election was scheduled with the Advance Poll on April 9, 2020, and the Regular Poll on April 16, 2020.

Given the COVID-19 situation, Council passed a motion at their March 25, 2020, meeting to send a letter to the Yukon Government requesting the by-election's postponement and to direct that this matter remain a standing item monthly on the Council agenda.

Bylaw #367-20, Bylaw to Repeal By-Election Bylaw No. 360-20, was adopted on April 3, 2020.

Current Status:

The Yukon Government declared a state of emergency on March 27, 2020, via Order-in-Council 2020/16. The Yukon Government issued Ministerial Order 2020/14 Civil Emergency Measures Health Protection Order on April 2, 2020, restricting movement and activity in the Yukon. Both of these orders remain in place and the potential impact of the pandemic on a by-election has not decreased.

Conclusion

Council by reviewing and tabling this report will exercise their oversight role for the by-election process.

Prepared by:

Noelle Palmer
Office Administrator

Municipal Accounts Payable to April 22, 2020

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 25,491.87	Administration	Net Pay - Pay Period 8
		\$ 3,835.34	Administration	RRSP Contribution - Pay Period 8
Transfer	Visa	\$ 452.89	Administration	Adobe Pro, postage, photo rights, binder clips, binders
		\$ 1,035.08	Legislative	FCM Annual Conference registration (to be refunded)
		\$ 151.67	Convention Centre	Air filters, key caps
		\$ 126.00	Fire Department	Gauntlet-style firefighting glove
		\$ 249.81	Public Works	Heavy-duty bags, spray bottles, safety boots, gas cans
Transfer	Whitehorse Motors Limited	\$ 10,000.00	Capital	Down-payment on two pick-up trucks
25760	Ajax Steel Limited	175.69	Public Works	Steel wool, rubber gloves, valves
25761	Atco Electric Yukon	\$ 7,431.68	Water and Sewer	Electricity - April billing
		\$ 4,983.43	Arena	Electricity - April billing
		\$ 305.81	Fire Department	Electricity - April billing
		\$ 126.76	Community Hall	Electricity - April billing
		\$ 4,394.07	Public Works	Electricity - April billing
		\$ 597.35	Convention Centre	Electricity - April billing
		\$ 597.35	Administration	Electricity - April billing
		\$ 123.38	Landfill	Electricity - April billing
		\$ 247.59	Recycle Centre	Electricity - April billing
		\$ 3,014.90	Roads and Streets	Electricity - April billing
25762	Bell Mobility	\$ 35.30	Landfill	Cell phones - April billing
		\$ 31.75	Public Works	Cell phones - April billing
		\$ 75.50	Water and Sewer	Cell phones - April billing
		\$ 7.19	GST	Cell phones - April billing
25763	City of Whitehorse	\$ 36.17	Water and Sewer	Coupling (to be billed back to infrastructure project)*
25764	Commercial Truck Equipment	\$ 436.66	Public Works	Snow plow controller
25765	Flocor	\$ 869.39	Water and Sewer	Check valves for Well #3
25766	Laura Gorecki	\$ 600.00	Recreation Grant	2019 Lottery Grant for Romp n Run**
25767	Harris & Company	\$ 779.63	Administration	Legal fees for drafting of employment contract
25768	Home Hardware	\$ 314.66	Recycle Centre	Paint
		\$ 198.34	Convention Centre	Paint, rollers, tape, sealer, door threshold
		\$ 58.34	Public Works	Gloves, gate valves
25769	Jacobs Industries Limited	\$ 248.85	Water and Sewer	CO2

* Denotes an item not directly funded by the Village

**Grant funded

Municipal Accounts Payable to April 22, 2020

25770	Lidstone & Company	\$	25.20	Administration	Legal fees for correspondence review		
25771	Locksmith Services Ltd.	\$	51.98	Fire Department	Coded lock box for side door		
25772	Mack Built Contracting Inc.	\$	3,738.00	Water and Sewer	Thaw of water lines (to be billed back to infrastructure project)*		
25773	Lisa Preto	\$	900.00	Recreation Grant	2019 Lottery Grant for Treble Makers**		
25774	Source Motors	\$	2,331.83	Arena	Heating fuel: March 2020		
		\$	1,343.91	Fire Department	Heating fuel: March 2020		
		\$	2,152.40	Convention Centre	Heating fuel: March 2020		
		\$	2,152.40	Administration	Heating fuel: March 2020		
		\$	481.79	Recycle Centre	Heating fuel: March 2020		
		\$	1,140.47	Water and Sewer	Heating fuel: March 2020		
		\$	105.19	Public Works	Gas: March 2020		
		\$	485.39	\$	10,193.38	GST	Heating fuel and gas: March 2020
25775	Top Spot Ltd.	\$	2,033.19	Public Works	Gas and diesel: March 2020		
25776	Total North Communications Ltd.	\$	716.64	Administration	Computer configuration, work-from-home set-up, IT support		
		\$	1,798.87	\$	2,515.51	Administration	Laptop purchase and configuration
25777	WSP	\$	2,148.44	Administration	OCP and Zoning Bylaw contract: March 2020		
25778	Yukon Service Supply Company	\$	293.79	Water and Sewer	Hypochlorite		
25779	Yukon College	\$	94.49	Administration	Yukon First Nations 101 course		
Municipal Accounts Payable		\$	89,026.43				

Adopted on _____ Motion# _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

**Grant funded

Report to Council April 22, 2020

RE: PROCEDURAL BYLAW AMENDMENT # 1 NO. 368 – 20

Recommendation:

That Council review this report and, having approved the proposed amendment to include the phrase *renovation or destruction of Council*, proceed to Third Reading and Adoption of Bylaw Amendment Bylaw No. 368 – 20.

Background:

The procedural bylaw states that the Presiding Officer of a council meeting is required to be physically present in Council Chambers.

It is proposed, due to the current COVID-19 epidemic and to provide for other eventualities, that this requirement be changed so that, in extraordinary circumstances, the Presiding Officer would not be required to be physically present.

The Yukon Municipal Act requirements for advance notification of a change to the Procedural Bylaw have been complied with.

It was noted in the discussion of the Bylaw at the April 8, 2020 Council Meeting that if Council Chambers was destroyed it could not longer be used.

Current Status:

The proposed Bylaw 368-20 to amend the Council Procedural Bylaw is attached.

An additional phrase (**bold font**) has been added to the Bylaw

*The person who will be the meeting's Presiding Officer may, in extra-ordinary circumstances such as the **renovation or destruction of Council Chambers**, earthquake, wildfire, blizzard, or local epidemic, participate electronically.*

Conclusion:

Council, by reviewing this report and then making such changes as deemed desirable to the attached Bylaw No 368 -20 will make it possible for the Presiding Officer to, in extraordinary circumstances, lead Council Meetings without being physically present in Council Chambers.

Prepared by

Dan Rodin, CAO

THE VILLAGE OF HAINES JUNCTION

Bylaw #368-20

A bylaw of the Village of Haines Junction to amend Council Procedural Bylaw #352 – 19

WHEREAS Section 210 of the Municipal Act, requires the Council of the Village of Haines Junction to make by bylaw rules governing its procedures including rules respecting the calling of council meetings; the appointment of members of council to council committees; and, any other matter that relates to the efficient administration of council’s decision-making process or council meetings.

NOW THEREFORE, the Council of the Village of Haines Junction in open meeting assembled, hereby ENACTS AS FOLLOWS:

Short Title:

This Bylaw may be cited as the “Council Procedural Bylaw #352-19 Amendment #1 Bylaw”.

Provisions

Sub-article 11.3 which states:

The person who will be the meeting’s Presiding Officer may not participate electronically

Is replaced in its entirety with the following Sub-article 11.3

The person who will be the meeting’s Presiding Officer may, in extra-ordinary circumstances such as the renovation or destruction of Council Chambers, earthquake, wildfire, blizzard, or local epidemic, participate electronically.

Effective Date

This Bylaw will come into effect upon adoption.

Readings

Read a first time this 8th day of April, 2020

Read a second time this 8th day of April, 2020

Read of third time and adopted this _____ day of _____, _____

Thomas Eckervogt, Mayor

Dan Rodin, CAO